

CALL TO ORDER

Mayor Paul Helenberg called the April 11, 2016, regular meeting of the Castle Rock City Council to order at 7:33 p.m., followed by the Pledge of Allegiance. The following councilmembers were present: Art Lee, Lee Kessler, Ellen Rose, and Earl Queen. Councilmember Mike Davis was absent.

BUSINESS FROM THE FLOOR

1. Wayne Lunday, High Cascades Insurance, reported he has been working with Sergeant Neves to locate a new company to provide short term disability coverage for city employees; which will offer better benefits. The city currently uses The Hartford Company as their provider. Lunday recommends changing providers to UNUM; which provides both short and long term disability coverage along with life insurance. Lunday suggested this is providing employees with the option of obtaining long-term disability and additional life insurance coverage through an employee payroll deduction.

Councilmember Kessler made motion, seconded by Queen, to work through Lunday, from High Cascades Insurance to facilitate changing the city's short term benefit provider to UNUM and to allow employees the option to participate in UNUM long-term disability coverage and life insurance coverage as an employee paid deduction. By roll call vote; unanimous 'Aye'.

2. Misti Butler, Ace Ave SW, requested permission to plant trees in city right-of-way within the established planter strip. A picture of the proposed site and the type of trees was provided to council. Public Works Director Dave Vorse noted that when the subdivision was given final approval; council members voted not to allow trees in the right-of-way. Vorse stated the trees requested by Butler require a minimum of a six foot wide grass strip for that type of tree.

Vorse said the City uses standards from the City of Vancouver to provide policy for planting of trees on city property. In answer to Councilmember Rose's question, if the trees do damage to the sidewalk, city ordinance states it is the homeowner's responsibility to repair the damage. Queen also voiced concern regarding the trees undermining the sidewalk. Vorse noted that once the trees are planted, they will be owned by the City because they will be located in the city's right-of-way.

Councilmember Rose made a motion, seconded by Kessler to allow Misti Butler to plant four trees, evenly space, on Ace Ave SW. By roll call vote; unanimous 'Aye'.

DEPARTMENT REPORTS

1. City Attorney Frank Randolph presented the first quarter Indigent Defense Report submitted by attorneys Brian Berkenmeier and Debra Burchett.
2. Mayor Helenberg attended a meeting on Thursday April 7, 2016, with Comcast to discuss their community service project entitled 'Comcast Cares'. Comcast and community volunteers will be working at Lion's Pride Park to help complete the city's new entrance feature. This event is scheduled for April 30th, from 8am- 12:30pm. Comcast will provide Lunch as well as contribute \$15 to \$18 per person for attending. This contribution will be paid to the Castle Rock Community Develop Alliance, a non-profit agency. Castle Rock is the only small city that this is being offered to in southwest Washington.

- Councilmember Earl Queen reported that resident Mike Rupley, expressing his gratitude to everyone who has contributed their efforts to making the city look so good. Councilmember Kessler stated he has also received compliments on the city. Wayne Lunday noted that visitors also are providing positive comments to business owners. Councilmember Rose stated the United States Geological Service team stayed at her hotel and enjoyed using the city's Riverfront Trail system and Bicycle Skills Park.

COUNCIL AND AD HOC COMMITTEE REPORTS

- Councilmembers discussed the Humane Society of Cowlitz County 1st Quarter Report. The current contract requires their officer patrol the city two times per week for a total of three hours each time. Councilmembers noted the city appears to be receiving more patrol hours this year. The Humane Society has been very efficient keeping stray animals off the streets.

CONSENT AGENDA

- Councilmember Queen made a motion, seconded by Rose to approve of the minutes of the March 14, 2016, regular council meeting. By roll call vote; unanimous 'Aye'.
- Councilmember Queen made a motion, seconded by Kessler to approve the minutes of the March 28, 2016, regular council meeting. By roll call vote; unanimous 'Aye'.
- Councilmember Rose reviewed the March 2016 expenditures. Councilmember Queen made a motion, seconded by Kessler to approve the March expenses in the amount of \$358,833.44 as described on the Fund Transaction Summary Report and further described as check numbers 46967 through 47069 for general expenditures and check numbers 24708 through 24726 for payroll expenses, adjustment number 441-3/16, EFT Payroll Draw 1/15/16 and EFT Payroll 1/31/16, NACHA Draw #1761880 and Month End NACHA Batch#1765002. By roll call vote, unanimous 'Aye'.

Covington reported USDA loan obligations for principal and interest are paid by automatic bank deduction from the city's account and were not included on the March Fund Transaction Summary Report. She requested approval for the March loan payments as follows:

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| 2015 Series A loan (sewer lines) | \$ 3,379 |
| 2015 Series B loan (water lines) | \$ 7,188 |
| 2015 loan (street project) | \$ 11,509 |
| 2005 Series A loan (Wastewater Treatment Plant) | \$ 64,968 |
| 2005 Series B loan (Wastewater Treatment Plant) | \$ 17,731 |
| 2010 RDA Promissory Note (Water Treatment Plant) | \$ 6,999 |
| Total loan payments for March: | \$111,774 |

Councilmember Rose made a motion, seconded by Queen to approve the loan payments as described above. By roll call vote, unanimous 'Aye'.

OLD BUSINESS

1. Councilmember Kessler made a motion, seconded by Lee to adopt Resolution No. 2016-02, a resolution asking qualified voters of the City of Castle Rock to fund by Special Excess levy the furnishing of public library services to the citizens of Castle Rock, on second reading. By roll call vote, unanimous 'Aye'.

NEW BUSINESS

1. Mayor Helenberg stated he had been contracted by a resident on Larsen Lane, who requested speed limit signs to be posted on that roadway. The current speed limit is 25 miles per hour.
2. Councilmembers reviewed a proposed Interlocal Agreement between Cowlitz County and the City of Castle Rock. The purpose of this agreement is to provide a means to share reciprocal services including administrative or engineering services, construction and maintenance of roads or facilities as requested by the agency and to the extent that the other agency providing the service has labor, equipment and materials available for said service. This agreement must not exceed \$75,000 per calendar year. Vorse reported this agreement will eliminate annual agreements and will be a time saver in cases of an emergency.

Councilmember Rose made a motion, seconded by Queen to approve the Interlocal Agreement between the Cowlitz County and the City of Castle Rock, for an amount not to exceed \$75,000 per calendar year. By roll call vote; unanimous 'Aye'.

3. In accordance with Castle Rock Municipal Code 5.32, Castle Rock Eagles #556 submitted a letter of intent to sell fireworks during the Fourth of July. The location of their stand will be 1300 Mt. St. Helens Way NE in the parking lot of Parker's Restaurant.

Councilmember Kessler made a motion, seconded by Lee to approve Castle Rock Eagles #556 request to sell fireworks in accordance with CRMC 5.321. By roll call vote, unanimous 'Aye'.

4. Mayor Helenberg announced that the agenda for the April 25, 2016, has been cleared to allow time to conduct a Public Hearing to take testimony and consider findings regarding a one-year moratorium on marijuana business operations for Castle Rock. Mr. Randolph stated this is a statutory hearing required under Ordinance #2016-01, which established the one-year moratorium on marijuana businesses. The attorney noted State and possibly Federal regulations are in the process of changing and may create additional impacts to the city's municipal code.

Mr. Randolph stated there will be a ten to fifteen minute presentation provided by the city planner. Following the presentation, the public will have the opportunity to provide comments on the moratorium. City Council also will need to adopt Findings of Fact.

The Council will have three choices pertaining to the moratorium:

1. Decide the moratorium is satisfactory as presented
2. Repeal the moratorium
3. Modify the ordinance

The Council will then be required to amend the ordinance to reflect whatever is decided. Randolph stated second reading of the ordinance must be completed by May 9th, 2016. A

Special Meeting will be scheduled for May 2nd, 2016 to consider first reading of this amended ordinance.

ADJOURNMENT

There being no further business, Mayor Helenberg adjourned the meeting at 8:15 pm.

Mayor Paul Helenberg

Clerk-Treasurer Ryana Covington