

CALL TO ORDER

Mayor Paul Helenberg called the June 13, 2016, regular meeting of the Castle Rock City Council to order at 7:30 p.m., followed by the Pledge of Allegiance. The following councilmembers were present: Art Lee, Lee Kessler, Ellen Rose, and Earl Queen. Councilmember Mike Davis was absent.

BUSINESS FROM THE FLOOR

1. Susan Barker, Superintendent, Castle Rock School District announced that Castle Rock Police Department received the Community Leadership Award at the Educational Service District 112 Annual Recognition Ceremony, held May 20, 2016. Ms. Barker stated she nominated Chief Heuer, Sergeant Neves and other members of the Castle Rock Police Department for their exceptional level of support and assistance they have provided to the district. She noted this not only keeps the students safe; but also provides for a strategic partnership focusing on prevention. Barker read the letter she submitted to support this nomination.

Ms. Barker stated she will be retiring this year and she has made a point of introducing Chief Heuer and Sergeant Neves to the new school superintendent to assure that the partnership continues.

Ms. Barker also acknowledged Librarian Vicki Selander. Selander notified the school of a grant opportunity through Washington Libraries and as a result, the school was able to submit a successful application and received new books in each of the school libraries focusing on technology, engineering, science and math.

PRESENTATION: Mayor Helenberg presented Police Chief Bob Heuer with a plaque commemorating fifteen years of service with the city. Chief Heuer stated he has been lucky to have worked with Sergeant Neves for most of his law enforcement career. Mayor Helenberg recessed the regular meeting at 7:40 p.m. for refreshments on behalf of Chief Heuer.

Mayor Helenberg resumed regular session at 7:50 p.m.

DEPARTMENT REPORTS

1. Police Chief Bob Heuer reported his department has had an ongoing issue for the past month with a person suffering with mental health issues. The chief briefed council on actions his department has taken in an attempt to assist this person.
2. Public Works Director Dave Vorse provided an update on the Water Treatment Plant filter repair project. Filters will be tested June 21<sup>st</sup> and should be fully functional by the first part of July.

Report on the SR-504 Exit 49 Pedestrian Improvement project; Vorse stated all of the concrete is poured and the project should be completed within the next two weeks.

COUNCIL AND AD HOC COMMITTEE REPORTS

1. Mayor Helenberg reported Public Works has received Occupancy Approval from the building inspector for the new Visitor Center. The Center opened on Saturday with a 'soft opening'. Additional work will be continuing, with Bloom Team members working on the landscaping. The mayor announced there will be a ribbon cutting ceremony on July 20<sup>th</sup> to officially open the Visitor

Center. This will be the same day that the America In Bloom judges will be evaluating the city.

#### CONSENT AGENDA

1. Councilmember Queen made a motion, seconded by Rose to approve of the minutes of the May 23, 2016, regular council meeting. By roll call vote; unanimous 'Aye'.
2. Covington reported that Councilmember Lee reviewed May invoices. No issues were noted. Councilmember Queen made a motion, seconded by Lee to approve the May expenses in the amount of \$506,802.86 as described on the Fund Transaction Summary Report and further described as check numbers 47156 through 47258 for general expenditures and check numbers 24747 through 24767 for payroll expenses, adjustment number 455-5/16, EFT Payroll Draw 5/15/16 and EFT Payroll 5/31/16, NACHA Draw #1772374 and Month End NACHA Batch#1775659. By roll call vote, unanimous 'Aye'.

#### CORRESPONDENCE

Mayor Helenberg stated the city received a letter from Governor Inslee applauding the Castle Rock Senior Center and Castle Rock School District for their 'Bridging The Generations' program; bringing youth and seniors together. The program began ten years ago and a community celebration was held last Saturday.

#### OLD BUSINESS

1. Chief Heuer reported this department has investigated the complaint filed by Pastor Royce alleging a theft of services at the church. The chief stated he suspects there was a theft of water, which resulted in a large utility bill for the church. There was a motor home parked in their lot at the same time as the alleged theft. Councilmember Queen stated Pastor Royce had advised that the faucets are now locked off to avoid similar issues. Councilmember Kessler made a motion, seconded by Queen to approve an adjustment to the utility bill for the Castle Rock Baptist Church as requested by Pastor Royce due to suspected theft of services. By roll call vote, unanimous 'Aye'.

#### NEW BUSINESS

1. Councilmember Queen made a motion, seconded by Kessler to approve Ordinance No. 2016-04, an ordinance amending the 2016 budget for the Police Department (General Fund) in the amount of \$6,000. Castle Rock Police Department has entered into an interlocal agreement with Cowlitz County Health and Human Services for shared allocation of a Washington Traffic Safety Commission grant relating to alcohol enforcement/education activities, on first reading. By roll call vote; unanimous 'Aye'.

Sergeant Neves advised this is a pass-through grant to fund educational programs in High Schools and compliance checks in stores. He noted this is a continuation from past programs; which have proven to be very successful in our city.

2. Councilmember Kessler made a motion, seconded by Queen to approve Ordinance No. 2016-05, an ordinance amending the Street Improvement Capital Fund to include contributions from utility companies for the SR-504 pedestrian improvement project, on first reading. By roll call vote;

unanimous 'Aye'.

3. Councilmember Kessler made a motion, seconded by Rose to approve Ordinance No. 2016-06, an ordinance authorizing the acquisition of personal property (police vehicle) and execution of a financing contract through Local Agency Financing (LOCAL) and related documentation for the acquisition of listed property, on first reading. By roll call vote, unanimous 'Aye'.
4. Councilmember Lee made a motion, seconded by Queen to approve Resolution No. 2016-03, a resolution declaring the 2002 Ford Crown Vic patrol vehicle as surplus, on first reading. By roll call vote; unanimous 'Aye'.
5. Councilmember Kessler made a motion, seconded by Lee to approve Resolution No. 2016-04, a resolution relating to financing through the Local Agency (LOCAL) and outlining reimbursement obligation, on first reading. By roll call vote; unanimous 'Aye'.

EXECUTIVE SESSION – Mayor Helenberg recessed regular session at 8:17 p.m. for a 25-minute Executive Session to discuss a personnel issue. Possible action to follow after the executive session.

Mayor Helenberg reconvened regular session at 8:50 p.m.

Councilmember Queen made a motion, seconded by Rose to allow the Clerk-Treasurer to solicit application for a full-time Deputy Clerk I position. By roll call vote; unanimous 'Aye'.

ADJOURNMENT

There being no further business, Mayor Helenberg adjourned the meeting at 8:55 p.m.

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Mayor Paul Helenberg

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Clerk-Treasurer Ryana Covington