

**CALL TO ORDER**

Mayor Paul Helenberg called the June 24, 2013 regular meeting of the Castle Rock City Council to order at 7:30 p.m., followed by the Pledge of Allegiance. The following councilmembers were present: Ray Teter, Glenn Pingree, Earl Queen and Ellen Rose. Councilmember Davis was absent.

**DEPARTMENT REPORTS****Police Chief Bob Heuer**

Heuer reports that Sergeant Neves and Officer McNew have been in Montana attending Social Norms Training.

**City Engineer Mike Johnson**

Johnson provided an update on the Front Avenue NW Improvement Project. Curbs were placed on the north end and the first application of asphalt was laid last week. Next week, work will begin on the sidewalks and stormwater system, south to Jackson Street.

In response to a question from Councilmember Pingree, Johnson confirmed there will be concrete street surface and stamped sidewalk from A Street to Jackson Street NW. Front Avenue NW will be asphalt from Jackson Street to Huntington Avenue North.

**Public Works Director David Vorse**

Vorse provided an update on the residential streets Overlay and Chip Seal Projects. Cowlitz County has contracted with Lakeside Industries to obtain a countywide economy of scale to cover all projects. Their work will start at the north end of Cowlitz County for completion of county projects. Depending on the weather, Lakeside anticipates beginning overlay work within the city after July 4<sup>th</sup> and they expect to complete chip seal work near the end of July. Vorse noted that some preparation work remains to be finished before their arrival. The cost for asphalt is \$81 per ton, which is significantly less than the estimated cost of \$90 per ton. Design and construction of the ADA sidewalk ramps will follow this work.

**Clerk-Treasurer Ryana Covington**

Covington reviewed the May 2013 Cash and Investment Activity Report. The Street Fund has since received \$130,000 reimbursement from Washington State Department of Transportation (WSDOT). The Water Capital Improvement Fund will receive a monthly transfer. Funding for the Exhibit Hall continues to be monitored.

In response to a question from Mayor Helenberg, Covington clarified that a \$500 donation received from the Chamber of Commerce will finance the Exhibit Hall to the end of the month of June when lodging taxes should be received.

**COUNCIL AND AD HOC COMMITTEE REPORTS****Mayor Paul Helenberg**

Mayor Helenberg reports that he assisted Cowlitz Fire District #6 with interviews for their paramedic position.

#### **CONSENT AGENDA**

Councilmember Pingree made a motion, seconded by Rose to approve the minutes of the June 10, 2013 Regular Council Meeting. By roll call vote, unanimous Aye.

#### **PUBLIC HEARING**

Mayor Helenberg adjourned regular session at 7:38 p.m., to take public testimony on the proposed Six-Year Transportation Improvement Plan (2014-2019) for arterial streets within city limits.

City Engineer Mike Johnson detailed that this Transportation Improvement Plan identifies arterial street needs for the years 2014 through 2019. Six possible projects are listed:

1. Huntington Avenue S Overlay;
2. SR504 Sidewalk at Exit 49;
3. Dougherty Drive Reconstruction Phase 1;
4. Dougherty Drive Reconstruction Phase 2;
5. Cowlitz River Pedestrian Bridge and
6. Cowlitz River Bridge Replacement.

Johnson noted that unused Surface Transportation Funds may become available this year. To have the potential to secure those funds for the Huntington Avenue South Overlay Project, the existing Six-Year Transportation Improvement Plan (2013-2018) needs to be amended to show a start date of 2016 for that project.

Vorse provided background on the Surface Transportation Fund. Each region within the State has an allotment from this fund to maintain arterial streets and fund regional projects. Some regions are not expending their allotment. Because of this, State legislators are going to pull funds that are not obligated by August 1<sup>st</sup>, to fund projects that are obligated, on a first come, first serve basis. Johnson recommends amendment of the Six-Year Transportation Improvement Plan (2013-2018) to specify that the Huntington Avenue South Overlay Project is ready to proceed.

There being no further comment, Mayor Helenberg closed the public hearing and resumed regular session at 7:42 p.m.

#### **NEW BUSINESS**

1. Councilmember Teter made a motion, seconded by Pingree to approve Resolution 2013-04, to adopt the Six-Year Transportation Improvement Plan (2014-2019), on first reading.

Discussion: In response to a question from Councilmember Pingree, Covington specified that separate action would be needed to amend the previously adopted Six-Year Transportation Improvement Plan (2013-2018).

Vote on motion: By roll call vote, unanimous Aye.

2. Johnson requested that acceptance of the Safe Routes To School construction project be tabled at this time. The contractor is currently waiting to obtain signoff on the impact to private property from one adjacent property owner. He requests that acceptance of construction be considered again once the contractor receives this signoff.

Mayor Helenberg felt that the Safe Routes To School Project turned out very nice. He thanked the contractors and everyone who worked on this project.

3. Johnson requests approval of Gray & Osborne Engineering Services Proposal Boat Launch Phase 2 for additional permitting, design and construction assistance for mitigation required by the permitting agencies to construct a current diversion structure as part of the Al Helenberg Memorial Boat Launch Project Phase 2.

Councilmember Pingree made a motion, seconded by Teter to approve Gray & Osborne Engineering Services Proposal Boat Launch Phase 2 Mitigation for Current Diversion in the amount of \$22,238. By roll call vote, unanimous Aye.

4. Councilmember Teter made a motion, seconded by Rose to approve Resolution 2013-05 to amend the current Six-Year Transportation Improvement Plan (2013-2018), on first reading. By roll call vote, unanimous Aye.

#### ADJOURNMENT

There being no further business, Mayor Helenberg adjourned the meeting at 7:48 p.m.

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Mayor Paul Helenberg

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Clerk-Treasurer Ryana Covington