

CASTLE ROCK CITY COUNCIL
Regular Meeting – March 14, 2011

CALL TO ORDER

Mayor Paul Helenberg called the meeting to order at 7:30 p.m. followed by the Pledge of Allegiance.

ROLL CALL

Councilmember present included: Ray Teter, Glenn Pingree, Earl Queen, and Mike Mask. Councilmember Jack Reilly was out of state.

BUSINESS FROM THE FLOOR

Neil Williamson, CARE Coalition Chairperson and Councilmember Pingree presented an award to the Castle Rock Police Department for their participation and work to collaborate prevention efforts to reduce youth drug and alcohol use. The police department has also collaborated with the Castle Rock School District on their Drug Free Community Grant, Social Norms program, underage drinking issues and prescription drug drop off program.

DEPARTMENT REPORTS

Public Works Director,
David Vorse Reported that solicitation of bids for the Cowlitz Street West rehabilitation project have been published. Staff estimates the bid opening to be in approximately three weeks.

Exhibit Hall
Director/Visitor Info Ctr,
Karen Johnson Report attendance at this year's Quilt Show was 315, compared to 128 visitors last year. Of those attending this year, approximately 5% were from out of state.

Johnson showed councilmembers the new Washington State Tourism brochure promoting the 'two mountain vacation'. She noted the edition includes coverage on Castle Rock.

The Mt. St. Helens and vicinity tourism group has been meeting to discuss opportunities to coordinate events and create opportunities for businesses along the State Route 504 corridor.

Upcoming events at the Exhibit Hall include a Craft Supply and Bake Sale on March 25th and a blood drive is scheduled for April 12th. The March 25th sale is a fundraiser for the Exhibit Hall.

City Planner, T.J Keiran Announced that Cowlitz-Wahkiakum Council of Governments will be hosting a free training seminar scheduled for April 28th. The training location will be at the Expo Center, from 2:00 – 5:00 p.m. Training will include use of census mapping software to obtain

statistical reports for use on grant applications.

COUNCIL AND AD HOC COMMITTEE REPORTS

Mayor Paul Helenberg Attended the Red Canoe Grand Opening event. The mayor reminded councilmembers that March 24th from 6:00 – 8:00 p.m., Cowlitz Dental Clinic will have their grand opening.

Councilmembers
Glenn Pingree Attended the CARE Coalition community meeting which was held last Thursday. The key speaker provided information regarding the dangers of prescription drug misuse.

Earl Queen Attended the CARE Coalition meeting and the Red Canoe Grand Opening.

CONSENT AGENDA

Approval of February 28, 2011 regular meeting minutes. Councilmember Queen made a motion, seconded by Pingree to approve the minutes as submitted. By roll call vote, unanimous ‘Aye’.

Approval of February invoices in the amount of \$390,653.51 as described on the Summary of Claims as check numbers 40884 through 40977 for general expenses and check numbers 21673 through 21722 for payroll expenses and adjustment number 147. Councilmember Mask reviewed claims prior to the meeting. Councilmember Queen made a motion, seconded by Pingree to approve payment of February claim as described in the Summary of Claims. By roll call vote, unanimous ‘Aye’.

REGULAR AGENDA:

OLD BUSINESS -

Resolution No. 2011-04, a resolution authorizing Cowlitz County to prepare a Solid Waste Management Plan and Moderate Risk Waste Plan on behalf of the City of Castle Rock, for inclusion in the Cowlitz County Comprehensive Solid Waste Management Plan, on second reading. Covington noted that the correction requested at first reading has been included in this resolution. Councilmember Mask made a motion, seconded by Teter to adopt Resolution No. 2011-04, on second reading. By roll call vote, unanimous ‘Aye’.

NEW BUSINESS –

Request for city sponsorship of annual Spring Clean-up Event to be held April 30th. City sponsorship to include funding of fliers, and liability insurance for event. Councilmember Pingree made a motion, seconded by Mask to appropriate up to \$200 to be used for Spring Clean-up event fliers and advertisement and to include the event under the city’s liability coverage. By roll call vote, unanimous ‘Aye’.

Riverfront Trail Extension – request for change order. City Engineer Mike Johnson reported that the contractor is making good progress on the trail construction. However there are sections that

would benefit from additional armor on certain slope areas. Item 1 of the change order includes the addition of 280 tons of 2-foot diameter riprap at an additional cost of \$12,222. Item 2 of the change order includes the addition of 70 tons of quarry spalls to control water runoff, at a cost of \$2,915.50. Johnson stated contingency funding for the project is only around \$14,000. He stated since adequate funds are not available for both items, he recommends that council authorize Item 1 and issues pertaining to Item 2 be mitigated at this time by installation of jute mat and seeding, as originally included in the bid specs. In answer to Councilmember Mask's question, Johnson stated Item 1 is important to do at this phase of the project to prevent the need to tear up some of the existing trail. From a sequencing standpoint, it is important to install the riprap at this time. Mayor Helenberg stated that most of the major excavation has been completed by the contractor. Councilmember Mask voiced concern over the use of the contingency funds and future needs for additional money. Councilmember Pingree made a motion, seconded by Mask to approve Item 1 described in Change Order #1 for installation of riprap only, in the amount of \$12,222. By roll call vote, unanimous 'Aye'.

Resolution No. 2011-05 a resolution asking qualified voters of the City of Castle Rock to fund by Special Excess Levy the furnishing of public library services and will submit the following question: Whether or not a Special Excise Levy on real property shall be had for the purpose of funding library services to the citizens of Castle Rock during the year 2012, on first reading. In answer to Councilmember Mask's question, Covington noted the election costs are approximately \$3000 and would be paid from the Library Fund. Councilmember Mask made a motion, seconded by Pingree to approve Resolution No. 2011-05, on first reading. During discussion, Councilmember Teter asked why the city cannot request funding for a two-year period. Covington noted that State law restricts cities to one-year excess levies. By roll call vote, unanimous 'Aye'.

Ordinance No. 2011-01, an ordinance amending the Comprehensive Plan map, the zoning map and zoning code for the purpose of applying zoning to properties included in the proposed West Side Highway annexation and adding two new zoning districts; MX Mixed Use District and PROS Parks, Recreations and Open Space District, on first reading. City Planner T.J. Keiran reported that the Planning Commission held a public hearing on February 16th to take testimony on the proposed changes. Individual notices were sent to all property owners located within the proposed area of annexation. In addition, the Planning Commission has worked specifically to assure that no properties will lose their existing use. The proposed mixed use is a combination of commercial and industrial uses, and would allow multi-family residential providing that the use is part of a larger mixed use development; there will be no single family residential allowed in the mixed use district. The new Parks, Recreation and Open Space District (PROS) is intended to focus on recreational development opportunities. The annexation process is nearing completion through the Boundary Review Board and state law requires concurrent processing of the zoning. Keiran feels this ordinance provides for a smooth transition for currently un-zoned properties into an incorporated city. The city planner noted some areas on the maps in need of minor revisions, which were the result of the mapping software being used. Corrections will be made and available at the next council meeting. Councilmember Mask made a motion, seconded by Pingree to accept Ordinance No. 2011-01 on first reading, provided that the map corrections have been made. In discussion, Vorse also noted an additional portion of existing city property that was omitted from a zoning designation. Vote on the motion, by roll call vote, unanimous 'Aye'.

Police Chief Bob Heuer notified councilmembers that the police vehicle involved in an accident approximately one month ago is considered totaled. The accident occurred on black ice, when Officer McNew was assisting Washington State Patrol on a call. Officer McNew was not injured in the accident. He is currently working with the city's insurance carrier. In the interim, the 2002 vehicle has now been placed into service.

Buck Savage, resident, complained of potholes at Lions Pride Park and also at the boat launch. Mayor Helenberg stated recent weather conditions have made it difficult to grade these locations.

Councilmember Queen stated that he has heard complaints of boats getting scratched on the boat launch docks. He requested council approval to purchase dock/post bumpers for approximately \$800, with funding coming from the Boat Launch Fund. Councilmember Queen made a motion, seconded by Pingree to expend approximately \$800 for dock/post bumpers to be installed by city personnel. In discussion, Queen stated this would be adequate for covering the two docks. Vote on the motion, unanimous 'Aye'.

By consensus, Councilmembers agreed to fund the cost for Planning Commission members to attend the annual Cowlitz-Wahkiakum Council of Governments banquet/meeting. This expense was already included in the 2011 Executive Department budget.

ADJOURNMENT

There being no further business, Mayor Helenberg adjourned the meeting at 8:00 p.m.

Mayor Paul Helenberg

Clerk-Treasurer