

CALL TO ORDER

Mayor Paul Helenberg called the June 22, 2020 regular meeting of the Castle Rock City Council to order at 7:30 PM, followed by the Pledge of Allegiance. The following councilmembers were present via phone: Art Lee, Lee Kessler, Earl Queen, Paul Simonsen and Ellen Rose.

Also present: Police Chief Scott Neves, City Attorney Frank Randolph, Public Works Director Dave Vorse, City Engineer Tom Gower, and Clerk-Treasurer Carie Cuttonaro.

*Please note:*

1. *This meeting was a call-in meeting due to Washington State Governor issued Proclamation 20-28 which includes temporarily prohibiting in-person public attendance at meetings subject to the Open Public Meeting Act (OPMA). Call-in instructions were provided on the Agenda.*

AGENDA APPROVAL

Added two items to the agenda under New Business.

1. Discussion regarding fireworks.

Councilmember Queen made a motion, seconded by Rose to approve the Agenda. Motion carried by roll call vote, unanimous 'Aye'.

BUSINESS FROM THE FLOOR

None

DEPARTMENT REPORTS

Police Chief Scott Neves

-Officer Zimmerman had been presented a Challenge Coin from the Cowlitz County Sheriff's Office for his performance and leadership.

-Reserve Academy Graduation has completed. We have two new Reserve Officers: Bradley Wilber who graduated and Scott Gaylord who is a lateral entry from Kelso.

-we have pushed out through social media, a letter from all Cowlitz County police chiefs and sheriff, addressing the issues that law enforcement is currently facing. In the process of reviewing all training and policies are in compliance with recommendations that have been released by the FBI.

Public Works Director Dave Vorse

-annual water report has been released and sent to all customers. Water quality meets all standards set by EPA.

-update on Kirby Ave Water Main Project: water main has been installed. Water samples will be taken tomorrow and then pressure testing will be completed. Goal is to switch to the new main July 1<sup>st</sup>.

City Engineer Tom Gower

-update on Dougherty Dr Improvements Project: a meeting took place regarding the paving issue.

Contractor, Gibbs & Olson, City and WSDOT attended. Everybody agreed the new pavement has issues with regard to the smoothness. Discussion resulted in more data being desired. WSDOT suggested doing a profilograph of the roadway, to get more data, and to better quantify the issues with the smoothness. Gibbs & Olson determined Pavement Management Solutions is a firm that has the necessary expertise to do that work. We contracted with them and they completed the initial profiling, using equipment that consists of two four-inch lasers. They drove the road at the speed limit in each direction to collect the data. The data showed the majority of the roadway does not meet the smoothness specification. We met with Pavement Management Solutions to review the data and we

have received their final reports this afternoon and are reviewing them to make sure we do not have any questions. We will be sending the data to Tapani and requesting they use it to come back with a repair plan. Councilmember Simonsen added that his expectation of the repair would include two things: smoothness and longevity.

-update on Powell Rd Water Main Liner Project: contractor started the project last week and continuing this week. The liner was installed today. Had to do some grinding on the interior of the existing HDPE line to make sure it was smooth enough to pull the liner. Pressure testing and disinfection is expected to be completed by next week before we get the results from testing.

Clerk-Treasurer Carie Cuttonaro

-distributed Expenditure, Revenue & Investment reports. Cuttonaro noted that expenditures and revenues have decreased some. Future is looking unstable and we want to keep our eyes on it. Street Construction fund is in the negative as the Dougherty Dr project continues. Reimbursement requests have been submitted but not yet received. Investments began in February 2020. To date, the City has received \$6,000 in interest earnings.

#### Council and Ad Hoc Committees

No reports given.

#### CONSENT AGENDA

Meeting Minutes

1. Approve the minutes of the June 8, 2020 Regular Council Meeting.

Councilmember Queen made a motion, seconded by Kessler to approve the Consent Agenda. Motion carried by roll call vote, unanimous 'Aye'.

#### PUBLIC HEARING

Mayor Helenberg closed regular session at 7:46 to convene a Public Hearing to take public testimony on the City's Six Year Transportation Plan for fiscal 2021-2026. City Engineer Tom Gower explained there are eight projects listed on the Six Year Plan. He provided a summary and status of each project.

There being no public input, Mayor Helenberg closed the Public Hearing at 7:51 and reconvened regular session.

#### OLD BUSINESS

None

#### NEW BUSINESS

1. Resolution No. 2020-05, a resolution asking qualified voters of the City of Castle Rock to fund by Special Excess Levy the furnishing of public library services to the citizens and will submit the following question for the General Election: whether or not a special Excess Levy on real property shall be had for the purpose of funding library services during the year 2021, on first reading.

Councilmember Kessler made a motion, seconded by Rose to approve Resolution No. 2020-05, on first reading. Motion carried by roll call vote, unanimous 'Aye'.

2. Resolution No. 2020-06, a resolution adopting the City's Six Year Transportation Plan, on first reading.

Councilmember Queen made a motion, seconded by Kessler to approve Resolution No. 2020-06, on first reading. Motion carried by roll call vote, unanimous 'Aye'.

3. COVID-19 related expenditures and funding sources.

Clerk-Treasurer Carie Cuttonaro stated that the City has been approved for \$66,450 in CARES Act funding through the State, and \$56,602.24 from Cowlitz County, though official notice of this portion has not been received. This funding is needed to cover COVID-19 related expenses that are anticipated through October 31, 2020. Expenses include laptops. Police Chief Scott Neves added that we have found out really quickly that we are short of technology components to run a remote operation. Cuttonaro added that we're also looking for a breezeway structure that would prevent customers from standing in inclement weather while spaced at six feet apart, install a wall structure in the Finance Office, redoing the Police Department window, large-scale disinfecting operation, install screen/projector for virtual council meetings, upgrading reader board software to release emergency and safety messages quicker. Additional expenses are included on the list. The list of current and anticipated expenditures presented needs to be approved by Council.

Councilmember Kessler made a motion, seconded by Queen to approve the list of COVID-19 related expenditures as presented. Motion carried by roll call vote, unanimous 'Aye'.

4. *\*Added Discussion Item\** Councilmember Kessler spoke regarding his concern over a possible increase in fireworks in City parks due to the cancellation of local organized displays. Police Chief Scott Neves stated that they are fully staffed for the day and night shifts. Public Works Dave Vorse stated that there is no liability to the City should there be any injury. The City falls under the "open recreation" law. We know people will be there every year, so we place a portable toilet and extra garbage cans to cut down on clean-up. This doesn't mean the City is condoning activities. City Attorney Frank Randolph stated there is no liability to the City since it is not a public sponsored event.

#### ADJOURNMENT

There being no further business, Mayor Helenberg adjourned the meeting at 8:14 PM.



Clerk-Treasurer Carie Cuttonaro



Mayor Paul Helenberg