

CALL TO ORDER

Mayor Paul Helenberg called the November 9, 2020 regular meeting of the Castle Rock City Council to order at 7:31 PM, followed by the Pledge of Allegiance. The following councilmembers were present via phone: Art Lee, Lee Kessler, Earl Queen, Paul Simonsen, and Ellen Rose.

Also present: Police Chief Scott Neves, City Attorney Frank Randolph, Public Works Director Dave Vorse, City Engineer Tom Gower, City Planner Keshia Owens, and Clerk-Treasurer Carie Cuttonaro.

*Please note:*

1. *This meeting was a call-in meeting due to Washington State Governor issued Proclamation 20-28 which includes temporarily prohibiting in-person public attendance at meetings subject to the Open Public Meeting Act (OPMA). Call-in instructions were provided on the Agenda.*

Mayor Helenberg announced he suffered a concussion from a fall last week and stated that Clerk-Treasurer Carie Cuttonaro would be assisting in reading some of the items on the agenda.

AGENDA APPROVAL

Added two items to the agenda.

1. Lakeside proposal to pave a trench patch on Huntington Ave S for the Utilities Extension Project.
2. Boy Scouts request to use City Hall parking lot for a fundraiser.

Councilmember Kessler made a motion, seconded by Rose to approve the Agenda. Motion carried by roll call vote. Councilmembers Lee, Kessler, Queen, Simonsen, and Rose voted 'Aye'.

BUSINESS FROM THE FLOOR

None

DEPARTMENT REPORTS

Police Chief Scott Neves

-Sergeant Worley completed middle management training last week. This finishes his Executive Management Certificate that is required by the State.

-patrol vehicle suffered some minor damage that was involved in a pursuit in the Delameter Rd area.

-reader board has been out multiple times over the last month – have received great feedback.

-Officer Gann has been instructing defensive tactics training for the Kelso Police Department. This includes 40 mm less-than-lethal launchers. These will be getting placed into service and this will increase our less-than-lethal capabilities for the Police Department.

Council and Ad Hoc Committees

No reports given.

CONSENT AGENDA

Meeting Minutes

1. Approve the minutes of the October 19, 2020 Special Meeting (Budget Workshop).
2. Approve the minutes of the October 26, 2020 Regular Council Meeting.
3. Approve the October 2020 invoices as described in the Fund Transaction Summary Report, in the amount of \$637,214.80.

Councilmember Simonsen made a motion, seconded by Rose to approve the Consent Agenda. Motion carried by roll call vote. Councilmembers Lee, Kessler, Queen, Simonsen, and Rose voted 'Aye'.

PUBLIC HEARING

Mayor Helenberg closed regular session at 7:45 PM to convene a Public Hearing to take testimony on the proposed budget for fiscal year ending December 31, 2021, including a proposed 4% increase in water base, 1% increase in sewer base and 2% in consumption utility rates. No public comment was offered. Mayor Helenberg closed the Public Hearing at 7:46 PM and reconvened regular session.

Second Public Hearing will be held November 23, 2020 at 7:45 PM.

OLD BUSINESS

1. Ordinance No. 2020-05, an ordinance fixing the amount to be raised by Ad Valorem taxes for the 2021 budget, on second reading.

Councilmember Kessler made a motion, seconded by Queen to approve Ordinance No. 2020-05, on second reading. Motion carried by roll call vote. Councilmembers Lee, Kessler, Queen, Simonsen, and Rose voted 'Aye'.

NEW BUSINESS

1. Angel Molina, 735 4<sup>th</sup> Ave SW, requests an additional utility adjustment for the September/October billing in the amount of \$314.44 due to a leak, in accordance with CRMC 13.06.130. Total utility adjustment is \$507.16; prior adjustment of \$192.72 approved and processed.

Councilmember Kessler made a motion, seconded by Rose to approve the leak adjustment request in the amount of \$314.44. Motion carried by roll call vote. Councilmembers Lee, Kessler, Queen, Simonsen, and Rose voted 'Aye'.

2. Debbie Evans, 737 6<sup>th</sup> Ave SW, requests a utility adjustment for the August/September and September/October billings in the amount of \$395.58 due to a leak, in accordance with CRMC 13.06.130.

Councilmember Kessler made a motion, seconded by Rose to approve the leak adjustment request in the amount of \$395.58. Motion carried by roll call vote. Councilmembers Lee, Kessler, Queen, Simonsen, and Rose voted 'Aye'.

3. Contract Agreement with Cowlitz-Wahkiakum Council of Governments to provide Planning Assistance, not to exceed \$22,600 per year.

Councilmember Kessler made a motion, seconded by Rose to approve the Contract Agreement with Cowlitz-Wahkiakum Council of Governments to provide Planning Assistance, not to exceed \$22,600 per year. Motion carried by roll call vote. Councilmembers Lee, Kessler, Queen, Simonsen, and Rose voted 'Aye'.

4. Review and approval of the November 2020 Capital Facility Plan Update to include the upcoming fiscal year projects.

Public Works Director Dave Vorse gave a quick explanation regarding the 2020 Capital Facility Plan Updates.

Councilmember Kessler made a motion, seconded by Rose to approve the November 2020 Capital Facility Plan Update. Motion carried by roll call vote. Councilmembers Lee, Kessler, Queen, Simonsen, and Rose voted 'Aye'.

5. Resolution No. 2020-07, a resolution relating to setting rates and minimum charge for water and sewer services to City of Castle Rock customers, and amending Resolution No. 2019-06, on first reading.

Councilmember Kessler made a motion, approved by Queen to approve Resolution No. 2020-07, on first reading. Motion carried by roll call vote. Councilmembers Lee, Kessler, Queen, Simonsen, and Rose voted 'Aye'.

6. Ordinance No. 2020-06, an ordinance amending the budgetary appropriations for fiscal year ending December 31, 2020 for the City of Castle Rock, Washington to include the following funds: General (Planning, Non-Departmental), Streets, Building Department, Library, DOT Spoil Site, PW Vehicle Replacement, Swimming Pool Construction, Water/Sewer Operating, Regional Water, Regional Sewer, Stormwater, Stormwater Capital, Municipal Sewer Capital Improvement, and Boat Launch, on first reading.

Clerk-Treasurer Carie Cuttonaro gave a quick recap of amendments included in Ordinance 2020-06.

Councilmember Kessler made a motion, seconded by Rose to approve Ordinance 2020-06, on first reading. Motion carried by roll call vote. Councilmembers Lee, Kessler, Queen, Simonsen, and Rose voted 'Aye'.

7. Ordinance No. 2020-07, an ordinance amending, City of Castle Rock Municipal Code Chapter 13.16 Retail Water Sales, on first reading.

Councilmember Rose made a motion, seconded by Kessler to approve Ordinance No. 2020-07, on first reading. Motion carried by roll call vote. Councilmembers Lee, Kessler, Queen, Simonsen, and Rose voted 'Aye'.

8. Ordinance No. 2020-08, an ordinance adopting the budget of the City of Castle Rock, Washington for the fiscal year ending December 31, 2021, on first reading.

Councilmember Queen made a motion, seconded by Rose to approve Ordinance No. 2020-08, on first reading. Motion carried by roll call vote. Councilmembers Lee, Kessler, Queen, Simonsen, and Rose voted 'Aye'.

9. Ordinance No. TBD-2020-01, an ordinance adopting the budget of the Castle Rock City Transportation Benefit District, Castle Rock, Washington for the fiscal year ending December 31, 2021, on first reading.

Councilmember Queen made a motion, seconded by Kessler to approve Ordinance No. TBD-2020-01, on first reading. Motion carried by roll call vote. Councilmembers Lee, Kessler, Queen, Simonsen, and Rose voted 'Aye'.

10. \*Added Item\* Lakeside Industries proposed contract to pave on Huntington Ave S Utilities Extension Project. Total not to exceed \$10,809.35.

Councilmember Kessler made a motion, seconded by Rose to approve the proposed contract by Lakeside Industries, not to exceed \$10,809.35. Motion carried by roll call vote. Councilmembers Lee, Kessler, Queen, Simonsen, and Rose voted 'Aye'.

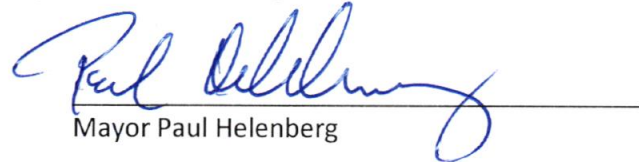
11. \*Added Item\* Boy Scouts Troop #313 request to use City Hall Parking Lot for fundraiser selling wreaths.

Councilmember Kessler made a motion, seconded by Queen to approve the Boy Scouts Troop #313 and Cub Scouts Pack #313's request to use the City Hall Parking Lot for three Saturdays for wreath sales fundraiser. Motion carried by roll call vote. Councilmembers Lee, Kessler, Queen, Simonsen, and Rose voted 'Aye'.

ADJOURNMENT

There being no further business, Mayor Helenberg adjourned the meeting at 8:06 PM.

  
Clerk-Treasurer Carrie Cuttonaro

  
Mayor Paul Helenberg