

1. CALL TO ORDER

- a. Mayor Paul Helenberg called the regular meeting of the Castle Rock City Council to order at 7:30 PM, followed by the Pledge of Allegiance.
- b. Councilmembers present: Art Lee, Lee Kessler, Earl Queen, Paul Simonsen, and Ellen Rose.
Staff present: Acting Chief Charlie Worley, City Attorney Frank Randolph, Public Works Director Dave Vorse, City Engineer Tom Gower, and Clerk-Treasurer Carie Cuttonaro.
- c. There were no changes to the Agenda.

2. PROCLAMATIONS & PRESENTATIONS – none

3. BUSINESS FROM THE FLOOR/PHONE – none

4. DEPARTMENT REPORTS

City Attorney Frank Randolph

- the acceptance of the West Place water main and latecomer fee for West Place water main need to be postponed. Issues need to be worked out.

Acting Police Chief Charlie Worley

- burglary this weekend at the new storage facility located at McCoy St. Cut the fence and several storage unit locks. One was entered, and ammunition and firearms were taken. Officer Gann is the investigation officer. Decent video footage has led to probable cause to arrest a suspect that was just taken into custody by City of Longview.

Public Works Director Dave Vorse

- Annual Drinking Water Quality Report for 2020 results; drinking water is safe and is well below any contamination parameters. Unaccountable water loss went up 1% from 12% in 2019 to 13% in 2020.

City Engineer Tom Gower

- sanitary sewer cleaning & inspection work started today and will continue through the end of this week, around Pioneer Ave area.

Clerk-Treasurer Carie Cuttonaro

- Cowlitz County will go back to Phase 2 of the Safe Start Washington plan this coming Friday. Meetings will be held virtually while we are in Phase 2. The County will be reevaluated May 3rd.

5. COUNCIL AND AD HOC COMMITTEE REPORTS

Councilmember Queen

- reported that the temporary no parking signs located on C Street SW are being observed and requests permanent signs be placed. Consensus is to install permanent no parking signs.

Mayor Helenberg

- reported that the Humane Society counts appear to be better than last year, but intake of 16 at the front desk and total of 21 for the quarter still seems high. Councilmember Kessler agreed. Will request additional reports for 2021 including exact locations animals were obtained.
- Spoke with Nancy Chennault – approximately 200 baskets are being planted. This coming Saturday at 9:00 AM, the AmeriCorps group, high school football players & wrestlers, and boy scouts will be volunteering at the North County Recreation park area to plant trees around the new picnic shelter. Joe Godinho will be cooking lunch.

6. PUBLIC HEARINGS – none

7. CONSENT AGENDA – Minutes & Invoices

- a. Approve the minutes of the March 8, 2021 Regular Council Meeting.
- b. Approve the minutes of the March 22, 2021 Regular Council Meeting.
- c. Approve the March 2021 invoices as described in the Fund Transaction Summary Report, in the amount of \$341,411.97.

Councilmember Queen made a motion, seconded by Kessler to approve the Consent Agenda as presented. Motion carried by roll call vote. Councilmembers Lee, Kessler, Queen, Simonsen, and Rose voted 'Aye'.

8. OLD BUSINESS

- 1. Ordinance No. 2021-02, an ordinance of the City of Castle Rock, Washington, providing for the issuance and sale of a \$1,300,000 principal amount water and sewer revenue bond to pay the costs of replacing and improving existing water and sewer lines owned by the City and other capital improvements and to pay costs of issuing the bond; providing for certain items and conditions for the bond; and authorizing the sale of the bond to Heritage Bank, on second reading.

Councilmember Queen made a motion, seconded by Kessler to approve Ordinance No. 2021-02 on second reading. Motion carried by roll call vote. Councilmembers Lee, Kessler, Queen, Simonsen, and Rose voted 'Aye'.

- 2. Ordinance No. 2021-04, an ordinance of the City of Castle Rock, Washington amending CRMC 1.30 regarding Public Records to reflect recent changes in the Washington State Public Records Act and adding two new sections, CRMC 1.30.080 and 1.30.085 regarding Public Record Indexes and Records Requests under the Public Disclosure Act, on second reading.

Councilmember Queen made a motion, seconded by Rose to approve Ordinance No. 2021-02 on second reading. Motion carried by roll call vote. Councilmembers Lee, Kessler, Queen, Simonsen, and Rose voted 'Aye'.

9. NEW BUSINESS

- 1. Resolution No. 2021-04, a resolution of the City Council of the City of Castle Rock has, by resolution determined to ask qualified voters of the City of Castle Rock, Washington, to fund by special excess levy the furnishing of public library services to the citizens of Castle Rock and will submit the following question: whether or not a special excess levy on real property shall be had for the purpose of funding library services to the citizens of Castle Rock during the year 2022, on first reading.

Councilmember Kessler made a motion, seconded by Queen to approve Resolution No. 2021-04 on first reading. Motion carried by roll call vote. Councilmembers Lee, Kessler, Queen, Simonsen, and Rose voted 'Aye'.

- 2. Ordinance No. 2021-05, an ordinance of the City of Castle Rock, Washington amending CRMC 2.40 regarding office hours, on first reading.

Councilmember Rose made a motion, seconded by Queen to approve Ordinance No. 2021-05 on first reading. Motion carried by roll call vote. Councilmembers Lee, Kessler, Queen, Simonsen, and Rose voted 'Aye'.

3. **Castle Rock Lions Club has advised of their intent to sell fireworks in 2021, per CRMC 5.32 (c).**
Councilmember Kessler made a motion, seconded by Queen to approve the Castle Rock Lions Club’s notice of intent to sell fireworks within the City. Motion carried by roll call vote. Councilmembers Lee, Kessler, Queen, Simonsen, and Rose voted 'Aye'.

4. **Request for Utility Adjustment – Kathy Nein, 539 Diane St SW, requests an adjustment for the February/March billing in the amount of \$341.55 due to a leak, in accordance with CRMC 13.06.130.**

Public Works Director Dave Vorse reviewed this request and stated it meets the CRMC requirements.

Councilmember Kessler made a motion, seconded by Rose to approve the utility adjustment request. Motion carried by roll call vote. Councilmembers Lee, Kessler, Queen, Simonsen, and Rose voted 'Aye'.

5. **Acceptance of West Place water main.**

This item was tabled.

6. **Acceptance of latecomer fee for West Place water main.**

This item was tabled.

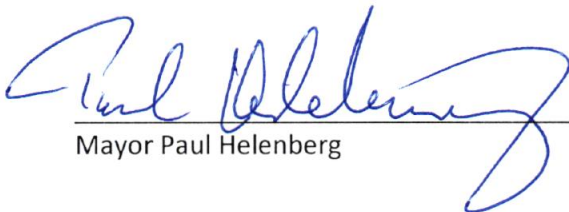
10. OTHER BUSINESS

11. ADJOURNMENT

There being no further business, Mayor Helenberg adjourned the meeting at 7:53 PM.



Clerk-Treasurer Carrie Cuttonaro



Mayor Paul Helenberg