

1. CALL TO ORDER

- a. Mayor Paul Helenberg called the regular meeting of the Castle Rock City Council to order at 7:31 PM, followed by the Pledge of Allegiance.
- b. Councilmembers present: Art Lee, Lee Kessler, Earl Queen, and Paul Simonsen. Councilmember Ellen Rose arrived at 7:38 PM.

Staff present: Acting Police Chief Charlie Worley, City Attorney Frank Randolph, Public Works Director Dave Vorse, City Engineer Tom Gower, and Clerk-Treasurer Carie Cuttonaro.
- c. Changes to Agenda:
 - 1. Added three items related to the application for the LOCAL Loan for the replacement of Officer Zimmerman’s damaged patrol vehicle. Resolution No. 2021-08, Ordinance No. 2021-08 and Local Agency Financing Contract, Series 2021C.

2. PROCLAMATIONS & PRESENTATIONS – none

3. BUSINESS FROM THE FLOOR/PHONE – none

4. DEPARTMENT REPORTS

Clerk-Treasurer Carie Cuttonaro
-reported the Library Excess Levy for the Primary Election appears not to be passing, as it does not meet the validation requirement.

5. COUNCIL AND AD HOC COMMITTEE REPORTS – none

6. PUBLIC HEARINGS - none

7. CONSENT AGENDA

- a. **Approve the minutes from the July 26, 2021 Regular Council Meeting.**
- b. **Approve the July 2021 invoices as described in the Fund Transaction Summary Report, in the amount of \$389,270.20.**
Councilmember Queen made a motion, seconded by Lee to approve the Consent Agenda as presented. Motion carried by roll call vote. Councilmembers Lee, Kessler, Queen, and Simonsen voted ‘Aye’.

8. OLD BUSINESS

- 1. **Request to approve Interlocal Agreement with Cowlitz County to receive funding in the amount of \$47,000 from the Rural County Public Facility Funds to cover costs of economic development for the Boat Launch Safety Improvements Project.**
Councilmember Queen made a motion, seconded by Kessler to approve the Interlocal Agreement with Cowlitz County. Motion carried by roll call vote. Councilmembers Lee, Kessler, Queen, and Simonsen, voted 'Aye'.
- 2. **Gibbs & Olson, Inc., Amendment No. 1 in the amount of \$47,000 for the Al Helenberg Memorial Boat Launch Safety Improvements. This amendment modifies Authorization No. 2019-001 originally executed on April 22, 2019, increasing the amount from \$165,000 to \$212,000. This item was tabled 6/14/2021.**

Councilmember Queen made a motion, seconded by Kessler to approve Amendment No. 1 with Gibbs & Olson, Inc. Motion carried by roll call vote. Councilmembers Lee, Kessler, Queen, Simonsen, and Rose voted 'Aye'.

3. CivicClerk proposal for agenda software. This item was tabled 7/26/2021.

Presented by Clerk-Treasurer Carie Cuttonaro.

Councilmember Kessler made a motion, seconded by Queen to approve the purchase of the CivicClerk agenda software. Motion carried by roll call vote. Councilmembers Lee, Kessler, Queen, Simonsen, and Rose voted 'Aye'.

4. Vision proposal for UB2 (utility billing) software upgrade including service order option. This item was tabled 7/26/2021.

Councilmember Kessler made a motion, seconded by Queen to approve the purchase of the software upgrade including service order option for the UB2 utility billing by Vision. Motion carried by roll call vote. Councilmembers Lee, Kessler, Queen, and Simonsen voted 'Aye'. Councilmember Rose experienced technical issues.

9. NEW BUSINESS

1. Request to add a 'signing bonus' for lateral Police Officers hired for employment with the City of Castle Rock. Signing bonus would be in the amount of \$5,000; \$2,500 payable upon hire and \$2,500 payable upon 90 days completed employment.

Presented by Councilmember Kessler.

Councilmember Kessler made a motion, seconded by Rose to approve the 'signing bonus' for lateral Police Officers. Motion carried by roll call vote. Councilmembers Lee, Kessler, Queen, Simonsen, and Rose voted 'Aye'.

2. Request for Utility Adjustment – Sarah Prince, 235 Cowlitz St E, requests an adjustment for the April/May and May/June billings in the total amount of \$455.40 due to a leak, in accordance with CRMC 13.06.130.

Councilmember Kessler made a motion, seconded by Queen to approve the utility adjustment. Councilmembers Lee, Kessler, Queen, Simonsen, and Rose voted 'Aye'.

3. Request to fund an appraisal of the dike and property west of the dike located at 441 Front Ave NW and North Trail Head Parking Lot in the approximate amount of \$3,000.

Presented by Mayor Helenberg.

Councilmember Kessler made a motion, seconded by Rose to approve the funding of \$3,000 for an appraisal of the dike and property west of the dike located at 441 Front Ave NW and North Trail Head Parking Lot. Motion carried by roll call vote.

Councilmembers Lee, Kessler, Queen, Simonsen, and Rose voted 'Aye'.

4. Request to approve Cowlitz County's request for reimbursable work, specific to Water and Sewer treatment, operation and maintenance operators to assist Cowlitz County or City of Castle Rock operators on an as-needed basis. The work would include a total not to exceed \$25,000 and be accomplished under the terms and conditions of the Interlocal Agreement between Cowlitz County and the City of Castle Rock executed February 12, 2020 in an amount not to exceed \$200,000 from one agency to the other per calendar year.

Presented by Public Works Director Dave Vorse.

Councilmember Kessler made a motion, seconded by Rose to approve the Interlocal Agreement with Cowlitz County. Motion carried by roll call vote. Councilmembers Lee, Kessler, Queen, Simonsen, and Rose voted 'Aye'.

5. Resolution No. 2021-08, a resolution of the City of Castle Rock, Washington, authorizing the financing of equipment through the State Treasurer, LOCAL Program, on first reading.

Councilmember Kessler made a motion, seconded by Queen to approve Resolution No. 2021-08. Motion carried by roll call vote. Councilmembers Lee, Kessler, Queen, Simonsen, and Rose voted 'Aye'.

6. Ordinance No. 2021-08, an ordinance of the City of Castle Rock, Washington, authorizing the acquisition of personal property and execution of a financing contract and related documentation relating to the acquisition of said personal property, on first reading.

Councilmember Queen made a motion, seconded by Kessler to approve Ordinance No. 2021-08. Motion carried by roll call vote. Councilmembers Lee, Kessler, Queen, Simonsen, and Rose voted 'Aye'.

7. Local Agency Financing Contract, Series 2021C.

Councilmember Kessler made a motion, seconded by Rose to approve the Local Agency Financing Contract. Motion carried by roll call vote. Councilmembers Lee, Kessler, Queen, Simonsen, and Rose voted 'Aye'.


10. OTHER BUSINESS - none

11. ADJOURNMENT

There being no further business, Mayor Helenberg adjourned the meeting at 8:05 PM.



Clerk-Treasurer Carie Cuttonaro



Mayor Paul Helenberg