

1. CALL TO ORDER

- a. Mayor Paul Helenberg called the regular meeting of the Castle Rock City Council to order at 7:30 PM, followed by the Pledge of Allegiance.
- b. Councilmembers present: Art Lee, Earl Queen, Paul Simonsen, and Ellen Rose.
Councilmember Lee Kessler arrived at 7:39 PM.

Staff present: Acting Police Chief Charlie Worley, City Attorney Frank Randolph, Public Works Director Dave Vorse, City Engineer Tom Gower, and Clerk-Treasurer Carie Cuttonaro.
- c. Changes to Agenda: none

2. PROCLAMATIONS & PRESENTATIONS – none

3. BUSINESS FROM THE FLOOR/PHONE – none

4. DEPARTMENT REPORTS

Acting Police Chief Charlie Worley – Applications for the Lateral Officer closed the end of August and there were two applicants.

Public Works Director Dave Vorse – B St Stormwater Main Replacement Project was installed; Water main replacement along SR504, along Dougherty Dr, down to Eaton CT, water service will be shutoff September 26th from 6:00 PM to 6:00 AM.

5. COUNCIL AND AD HOC COMMITTEE REPORTS

Mayor Paul Helenberg – 9/10/2021 was United Way Day of Caring, Fibre employees and high school students came out to North County to help.

6. PUBLIC HEARINGS - none

7. CONSENT AGENDA

- a. **Approve the minutes from the August 9, 2021 Regular Council Meeting.**
- b. **Approve the August 2021 invoices as described in the Fund Transaction Summary Report, in the amount of \$446,193.41.**
Councilmember Queen made a motion, seconded by Rose to approve the Consent Agenda as presented. Motion carried by roll call vote. Councilmembers Lee, Queen, Simonsen, and Rose voted 'Aye'.

8. OLD BUSINESS - none

9. NEW BUSINESS

- 1. **Vendor Agreement with Lower Columbia Community Action Council, dba Lower Columbia CAP, to carry out grants to assist low-income households, particularly those with the lowest incomes, that pay a high proportion of household income for drinking water and wastewater services, by providing funds to owners or operators of public water systems or treatment works to reduce arrearages of and rates charged to such households for such services.**

Councilmember Queen made a motion, seconded by Simonsen to approve the vendor agreement with Lower Columbia Community Action Council. Motion carried by roll call vote. Councilmembers Lee, Kessler, Queen, Simonsen, and Rose voted 'Aye'.

2. Bid Tab results and Award for Six Rivers Regional Trail System, Phase 1 project.

Councilmember Lee made a motion, seconded by Kessler to approve bid tab results and award for Six Rivers Regional Trail System, Phase 1 project. Motion carried by roll call vote. Councilmembers Lee, Kessler, Queen, Simonsen, and Rose voted 'Aye'.

3. Request to approve Gibbs & Olson, Inc. Authorization No. 2021-003 for Exit 48 Water Main Extension, in the amount of \$251,000.

Councilmember Kessler made a motion, seconded by Simonsen to approve request from Gibbs & Olson, Inc. Authorization No. 2021-003. Motion carried by roll call vote. Councilmembers Lee, Kessler, Queen, Simonsen, and Rose voted 'Aye'.

4. Tree removal at 617 2nd Ave SW and 111 C St SW.

Councilmember Kessler made a motion, seconded by Rose to approve tree removal at 617 2nd Ave SW and 111 C St SW. Motion carried by roll call vote. Councilmembers Lee, Kessler, Queen, Simonsen, and Rose voted 'Aye'.

5. Bid Award to Lakeside Industries for paving work as part of the SR 504 Water Main Project in the amount of \$18,342.00 plus tax.

Councilmember Queen made a motion, seconded by Rose to approve bid award to Lakeside Industries for paving work as part of the SR 504 Water Main Project. Motion carried by roll call vote. Councilmembers Lee, Kessler, Queen, Simonsen, and Rose voted 'Aye'.

6. Request to assist North County Recreation Association with equipment and labor with fulfilling Youth Athletic Facility grant scope of work as time allows.

Councilmember Simonsen made a motion, seconded by Rose to approve the request to assist North County Recreation Association with equipment and labor with fulfilling youth athletic facility grant scope of work as time allows. Motion carried by roll call vote. Councilmembers Lee, Kessler, Queen, Simonsen, and Rose voted 'Aye'.

10. OTHER BUSINESS - none

11. ADJOURNMENT

There being no further business, Mayor Helenberg adjourned the meeting at 7:57 PM.



Clerk-Treasurer Carrie Cuttonaro



Mayor Paul Helenberg