



# CASTLE ROCK CITY COUNCIL AGENDA

Regular Meeting: Monday, November 8, 2021  
7:30 PM

**Location**  
Castle Rock Senior Center  
222 Second Ave SW  
Castle Rock, WA 98611

## AGENDA

*The public may join In-person, but must meet social distancing and mask requirements.*

*In-person attendance will be limited in the Senior Center.*

*The public may also join virtually via GoToMeeting.*

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### 1. CALL TO ORDER

- a. Pledge of Allegiance
- b. Roll Call
- c. Changes to the Agenda

### 2. PROCLAMATIONS & PRESENTATIONS – none

### 3. BUSINESS FROM THE FLOOR/PHONE – (3 minute limit)

### 4. DEPARTMENT REPORTS

City Attorney Frank Randolph	
Acting Police Chief Charlie Worley	
Public Works Director Dave Vorse	
City Engineer Tom Gower	
Clerk-Treasurer Carie Cuttonaro	

### 5. COUNCIL AND AD HOC COMMITTEE REPORTS

Mayor / Mayor Pro-Tempore / Councilmembers	Library Levy – General Election Results Request TBD Meeting 11/22 at 7:00 PM
CRCDA Representative Nancy Chennault	

### 6. PUBLIC HEARINGS

- a. Purpose: To review estimated revenue sources for the 2022 current expense budget (General Fund) and include consideration of possible increases in property tax revenues (Ad Valorem taxes) to be assessed for the fiscal year ending December 31, 2022. The public is invited to present testimony on this issue.
- b. Purpose: To take testimony on the proposed budget for fiscal year ending December 31, 2022, including a proposed 4% increase in water base, 1% increase in sewer base, 2% in consumption and stormwater rates. Second Public Hearing will be held on November 22, 2021 during the Regular Council Meeting.

### 7. CONSENT AGENDA

- a. Approve the minutes of the October 20, 2021 Special Council Meeting – Workshop.
- b. Approve the October 2021 invoices as described in the Fund Transaction Summary Report, in the amount of \$436,188.27.

### 8. OLD BUSINESS

1. Ordinance No. 2021-10, an ordinance approving the proposed Castle Rock Landing on the Cowlitz Development as a Mixed-Use Master Planned Development subject to conditions, authorizing the preparation of a Development Agreement, providing for severability, and establishing an effective date, on second reading.

### 9. NEW BUSINESS

1. Request to remove dying Corkscrew Willow located in the ROW at 177 Green Acres Dr.
2. Request to approve Six Rivers Regional Trail System Phase 1 Improvement Project Change Order #1 for a decrease of \$5,940.00 for a change in material used for striping and Change Order #2 for an increase of

\$12,282.63 for j-box upgrades. Net change to the original contract of \$193,045.25 would increase \$6,342.63 to \$199,387.88.

3. Request for Utility Adjustment – Josh Hollenbeck, 125 Green Acres Dr, requests an adjustment for the Aug/Sep and Sep/Oct billings in the total amount of \$351.90 due to a leak, in accordance with CRMC 13.06.130.
4. Request for Utility Adjustment – Leonardo Baltazar, 606 Roake Ave SE, requests an adjustment for the Aug/Sep and Sep/Oct billings in the total amount of \$538.20 due to a leak, in accordance with CRMC 13.06.130.
5. Request to allocate \$130,000 of ARPA Funds toward SR504 Water Main Project and \$30,000 toward B Street SW Stormwater Project.
6. Review and approval of the 2022 Salary Schedule.
7. Ordinance No. 2021-09, an ordinance fixing the amount to be raised by Ad Valorem taxes for the 2022 budget, on first reading.
8. Resolution No. 2021-09, a resolution relating to setting rates and minimum charge for water and sewer services to City of Castle Rock customers, amending Resolution No. 2020-07, on first reading.
9. Ordinance No. 2021-11, an ordinance amending the budgetary appropriations for fiscal year ending December 31, 2021 for the City of Castle Rock, Washington to include the following funds: General (Executive, Planning, Non-Departmental), Building Code, Stormwater Capital Reserve, Regional Water Capital Improvements, and State Custodial Pass-Thru, on first reading.
10. Ordinance No. 2021-12, an ordinance amending, in part, Castle Rock Municipal Code 13.06.080 Combined Billing Due Date – Delinquency – Notice of Disconnection, on first reading.
11. Ordinance No. 2021-13- an ordinance amending, City of Castle Rock Municipal Code Chapter 13.16 Retail Water Sales, on first reading.
12. Ordinance No. 2021-14, an ordinance amending, in part, City of Castle Rock, Washington, Municipal Ordinance No. 2019-06, Stormwater Management Services by amending charges for all classifications, on first reading.
13. Ordinance No. 2021-15, an ordinance adopting the budget of the City of Castle Rock, Washington for the fiscal year ending December 31, 2022, on first reading.

## **10. OTHER BUSINESS**

## **11. ADJOURNMENT**

### **NEXT REGULAR COUNCIL MEETINGS:**

**MONDAY, NOVEMBER 22, 2021 – 7:30 PM**

**MONDAY, DECEMBER 13, 2021 – 7:30 PM**

Non-Discrimination Statement: This institution is an equal opportunity provider and employer. If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, found online at [https://www.ascr.usda.gov/sites/default/files/Complain\\_combined\\_6\\_8\\_12\\_508\\_0.pdf](https://www.ascr.usda.gov/sites/default/files/Complain_combined_6_8_12_508_0.pdf) or at any USDA office, or call 866.632.9992 to request the form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter by mail to USDA, Office of the Assistant Secretary for Civil Rights, 1400 Independence Ave, SW, Stop 9410, Washington, DC 20250-9410 or email to [program.intake@usda.gov](mailto:program.intake@usda.gov) or by fax (202) 690-7442.

Title VI: The City of Castle Rock ensures compliance with Title VI of the Civil Rights Act of 1964 and American Disabilities Act of 1990 by prohibiting discrimination against any person on the basis of race, color, national origin, sex or disabilities in the provision of benefits and services from its federal assisted programs and activities. If you need special accommodations to participate in this meeting, please contact Carie Cuttonaro at 360.274.8181 by 9:00 a.m. three days prior to the meeting.

City Council may add and take action on other items not listed on this Agenda.