

1. CALL TO ORDER

- a. Mayor Paul Helenberg called the regular meeting of the Castle Rock City Council to order at 7:30 PM, followed by the Pledge of Allegiance.
- b. Councilmembers present: Art Lee, Lee Kessler, Earl Queen, and Ellen Rose.
Councilmember Paul Simonsen arrived at 7:31 PM.

Staff present: Acting Police Chief Charlie Worley, City Attorney Frank Randolph, Public Works Director Dave Vorse, City Engineer Tom Gower, and Clerk-Treasurer Carie Cuttonaro.
- c. Changes to Agenda: none

2. PROCLAMATIONS & PRESENTATIONS

Acting Police Chief Worley presented Officer Bill Zimmerman with the Distinguished Officer Medal and the Purple Heart Medal.

3. BUSINESS FROM THE FLOOR/PHONE – none

4. DEPARTMENT REPORTS

Public Works Director Dave Vorse – Received grant from Transportation Improvement Board for crack seal projects for next four years.

Clerk Treasurer Carie Cuttonaro – 2019/2020 Audit Results

5. COUNCIL AND AD HOC COMMITTEE REPORTS - none

6. PUBLIC HEARINGS

- a. **Purpose: To take testimony on the proposed budget for fiscal year ending December 31, 2022, including a proposed 4% increase in water base, 1% increase in sewer base and 2% in consumption and stormwater utility rates. First Public Hearing was held on November 8, 2021 during the Regular Council Meeting.**
Mayor Helenberg closed the regular council meeting at 7:38 PM to open the public hearing.
Scott Hooper presented public comment.
Mayor Helenberg and Public Works Director Dave Vorse discussed the bridge project.
Lindy Campbell presented public comment.
Mayor Helenberg closed the public hearing at 7:50 PM and reopened the regular meeting.

7. CONSENT AGENDA

- a. **Approve the minutes of the October 25, 2021 Regular Council Meeting.**
- b. **Approve the minutes of the October 26, 2021 Special Council Meeting – Budget Workshop.**
- c. **Approve the minutes of the November 8, 2021 Regular Council Meeting.**
Councilmember Queen made a motion, seconded by Kessler to approve the Consent Agenda as presented. Motion carried by roll call vote. Councilmembers Lee, Kessler, Queen, Simonsen, and Rose voted 'Aye'.

8. OLD BUSINESS

1. **Ordinance No. 2021-09, an ordinance fixing the amount to be raised by Ad Valorem taxes for the 2022 budget, on second reading.**
Councilmember Kessler made a motion, seconded by Queen to approve Ordinance No. 2021-09 on second reading. Motion carried by roll call vote. Councilmembers Lee, Kessler, Queen, Simonsen, and Rose voted 'Aye'.
2. **Resolution No. 2021-09, a resolution relating to setting rates and minimum charge for water and sewer services to City of Castle Rock customers, amending Resolution No. 2020-07, on second reading.**
Councilmember Queen made a motion, seconded by Lee to approve Resolution No. 2021-09 on second reading. Motion carried by roll call vote. Councilmembers Lee, Kessler, Queen, Simonsen, and Rose voted 'Aye'.
3. **Ordinance No. 2021-11, an ordinance amending the budgetary appropriations for fiscal year ending December 31, 2021 for the City of Castle Rock, Washington to include the following funds: General (Executive, Planning, Non-Departmental), Building Code, Stormwater Capital Reserve, Regional Water Capital Improvements, and State Custodial Pass-Thru, on second reading.**
Councilmember Kessler made a motion, seconded by Queen to approve Ordinance No. 2021-11 on second reading. Motion carried by roll call vote. Councilmembers Lee, Kessler, Queen, Simonsen, and Rose voted 'Aye'.
4. **Ordinance No. 2021-12, an ordinance amending, in part, Castle Rock Municipal Code Chapter 13.06.080 Combined Billing Due Date – Delinquency – Notice of Disconnection, on second reading.**
Councilmember Kessler made a motion, seconded by Queen to approve Ordinance No. 2021-12 on second reading. Motion carried by roll call vote. Councilmembers Lee, Kessler, Queen, Simonsen, and Rose voted 'Aye'.
5. **Ordinance No. 2021-13, an ordinance amending, City of Castle Rock Municipal Code Chapter 13.16 Retail Water Sales, on second reading.**
Councilmember Lee made a motion, seconded by Queen to approve Ordinance No. 2021-13 on second reading. Motion carried by roll call vote. Councilmembers Lee, Kessler, Queen, Simonsen, and Rose voted 'Aye'.
6. **Ordinance No. 2021-14, an ordinance amending, in part, City of Castle Rock, Washington, Municipal Ordinance No. 2019-06, Stormwater Management Services by amending charges for all classifications, on second reading.**
Councilmember Kessler made a motion, seconded by Queen to approve Ordinance No. 2021-14 on second reading. Motion carried by roll call vote. Councilmembers Lee, Kessler, Queen, Simonsen, and Rose voted 'Aye'.
7. **Ordinance No. 2015-15, an ordinance adopting the budget of the City of Castle Rock, Washington for the fiscal year ending December 31, 2022, on second reading.**
Councilmember Queen made a motion, seconded by Rose to approve Ordinance No. 2021-15 on second reading. Motion carried by roll call vote. Councilmembers Lee, Kessler, Queen, Simonsen, and Rose voted 'Aye'.

9. NEW BUSINESS

1. **Ordinance No. TBD-2021-01, an ordinance adopting the budget of the Castle Rock City Transportation Benefit District, Castle Rock, Washington, for the fiscal year ending December 31, 2022, on first reading.**
 Councilmember Queen made a motion, seconded by Kessler to approve Ordinance No. TBD-2021-01, on first reading. Motion carried by roll call vote. Councilmembers Lee, Kessler, Queen, Simonsen, and Rose voted 'Aye'.
2. **Interlocal Agreement with Cowlitz County for Participation in the Spillman Records Management System during 2022 and 2023. Cost for participation is \$8,367 and \$8,634, respectively.**
 Councilmember Kessler made a motion, seconded by Queen to approve Interlocal agreement with Cowlitz County for participation in the Spillman Records Management System for 2022 and 2023. Motion carried by roll call vote. Councilmembers Lee, Kessler, Queen, Simonsen, and Rose voted 'Aye'.
3. **Agreement with Humane Society of Cowlitz County for Animal Control Services. Cost for service in 2022 in the amount of \$14,183.97 plus additional fees for court-ordered impoundments.**
 Councilmember Kessler made a motion, seconded by Queen to approve agreement with Humane Society for 2022. Motion carried by roll call vote. Councilmembers Lee, Kessler, Queen, Simonsen, and Rose voted 'Aye'.
4. **Ordinance No. 2021-16, an ordinance repealing Ordinance No. 2021-06 which amended the budgetary appropriations and authorized an interfund loan for fiscal year ending December 31, 2021 for the City of Castle Rock, Washington for the Regional Water Capital Improvements and Swimming Pool Construction Funds, on first reading.**
 Councilmember Queen made a motion, seconded by Lee to approve Ordinance No. 2021-16, on first reading. Motion carried by roll call vote. Councilmembers Lee, Kessler, Queen, Simonsen, and Rose voted 'Aye'.
5. **Ordinance No. 2021-17, an ordinance establishing an expendable Police Vehicle Replacement Fund for the City of Castle Rock, Washington, on first reading.**
 Councilmember Kessler made a motion, seconded by Queen to approve Ordinance No. 2021-17, on first reading. Motion carried by roll call vote. Councilmembers Lee, Kessler, Queen, Simonsen, and Rose voted 'Aye'.
6. **Castle Rock Park Board requests City Council form a study committee to see how the library funding issue can be resolved.**
 Mayor Helenberg appointed Public Works Director Dave Vorse to organize a study committee.
7. **Special Event Permit Application:**
 - a. **SEP #2021-0024 – Festival of Lights (CRCDA); 12/11/2021; street closure; insurance submitted.**
 Councilmember Lee made a motion, seconded by Rose to approve SEP #2021-0024 – Festival of Lights (CRCDA). Motion carried by roll call vote. Councilmembers Lee, Kessler, Queen, Simonsen, and Rose voted 'Aye'.

10. EXECUTIVE SESSION

Mayor Helenberg adjourned regular session at 8:13 PM to convene a 10-minute executive session for the following issue: to discuss potential litigation per RCW 42.30.110(1)(i). No action will be taken following the executive session.

Executive session attendees: Mayor Helenberg, Councilmembers Lee, Kessler, Queen, and Rose, City Attorney Frank Randolph, and Public Works Director Dave Vorse.

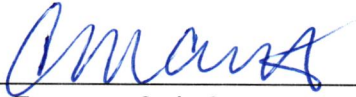
Mayor Helenberg closed the executive session and reconvened regular session at 8:23 PM.

11. OTHER BUSINESS

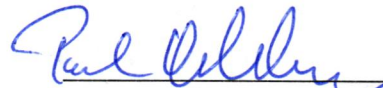
Mr. Crosby addressed the council regarding vaccine and mask mandates.

12. ADJOURNMENT

There being no further business, Mayor Helenberg adjourned the meeting at 8:40 PM.



Clerk-Treasurer Carrie Cuttonaro



Mayor Paul Helenberg