

1. CALL TO ORDER

Mayor Helenberg called the regular meeting of the Castle Rock City Council to order at 7:30 PM.

a. Pledge of Allegiance

Mayor Helenberg led the Pledge of Allegiance.

b. Roll Call

Councilmembers present: Art Lee, Lee Kessler, Earl Queen, Paul Simonson, and Ellen Rose.

Staff present: Interim Police Chief Charlie Worley, City Attorney Frank Randolph, Public Works Director Dave Vorse, City Engineer Tom Gower, and Clerk-Treasurer Carie Cuttonaro.

c. Changes to Agenda

2. PROCLAMATIONS & PRESENTATIONS

a. **OATH OF OFFICE**

Charlie Worley, Chief of Police administration of Oath of Office, effective January 1, 2022.

Mayor Helenberg commended Sergeant Worley for his accomplishments and is happy to announce Sergeant Worley is the new Police Chief.

Mayor Helenberg proceeded with the Oath of Office for Sergeant Worley as Police Chief. Chief Worley was congratulated by all.

The meeting was suspended at 7:34 PM and reconvened at 7:47 PM.

Police Chief Worley was excused from the remainder of the meeting.

3. BUSINESS FROM THE FLOOR/PHONE

4. DEPARTMENT REPORTS

- City Attorney Frank Randolph
- Acting Police Chief Charlie Worley
- Public Works Director Dave Vorse

The Festival of Lights had a great turn out this year despite the stormy weather; 3,000 - 4,000 people were in attendance. Dave thanked all the volunteers for their help putting everything together. He also thanked Dawn Smith for organizing the Festival of Lights, Aaron for helping with the stage and Nancy and her crew for the decorations and greenery. Mayor Paul Helenberg added thanks to the Public Works Crew, Clerks Office and Police Department for their help as well.

- City Engineer Tom Gower

- Clerk-Treasurer Carrie Cuttonaro

Congratulated Karlene Akesson who has completed five years with the City of Castle Rock.

5. COUNCIL AND AD HOC COMMITTEE REPORTS

- Mayor / Mayor Pro-Tempore / Councilmembers
- CRCDA Representative Nancy Chennault

6. PUBLIC HEARINGS

7. CONSENT AGENDA

Councilmember Queen made a motion, seconded by Rose, to approve the Consent Agenda as presented. Motion carried by roll call vote. Councilmembers Lee, Kessler, Queen, Simonsen, and Rose voted 'Aye'.

- Approve the minutes of the November 22, 2021 Regular Council Meeting.
- Approve the November 2021 invoices as described in the Fund Transaction Summary Report, in the amount of \$606,024.31.

8. OLD BUSINESS

- Ordinance No. TBD-2021-01, an ordinance adopting the budget of the Castle Rock City Transportation Benefit District, Castle Rock, Washington, for the fiscal year ending December 31, 2022, on second reading.

Councilmember Kessler made a motion, seconded by Queen, to approve Ordinance No. TBD-2021-01. Motion carried by roll call vote. Councilmembers Lee, Kessler, Queen, Simonsen, and Rose voted 'Aye'.

- Ordinance No. 2021-16, an ordinance repealing Ordinance No. 2021-06 which amended the budgetary appropriations and authorized an interfund loan for fiscal year ending December 31, 2021 for the City of Castle Rock, Washington for the Regional Water Capital Improvements and Swimming Pool Construction Funds, on second reading.

Councilmember Queen made a motion, seconded by Kessler, to approve Ordinance No. 2021-16. Motion carried by roll call vote. Councilmembers Lee, Kessler, Queen, Simonsen, and Rose voted 'Aye'.

- Ordinance No. 2021-17, an ordinance establishing an expendable Police Vehicle Replacement Fund for the City of Castle Rock, Washington, on second reading.

Councilmember Queen made a motion, seconded by Rose, to approve Ordinance No. 2021-17. Motion carried by roll call vote. Councilmembers Lee, Kessler, Queen, Simonsen, and Rose voted 'Aye'.

9. NEW BUSINESS

- Request to approve Six Rivers Regional Trail System Phase 1 Improvement Project Change Order

#3 for an increase of \$982.61. Change Order #2 did not include the sales tax on the total cost. Current contract of \$199,387.88 would increase \$982.61 to \$200,370.49.

Councilmember Kessler made a motion, seconded by Lee, to approve Six Rivers Regional Trail System Phase 1 Improvement Project Change Order #3. Motion carried by roll call vote. Councilmembers Lee, Kessler, Queen, Simonsen, and Rose voted 'Aye'.

b. TIB Supplemental Agreement #2 for Complete Streets in the amount of \$15,000. This increases the current agreement from \$27,000 to \$42,000.

Councilmember Kessler made a motion, seconded by Queen, to approve TIB Supplemental Agreement #2 for Complete Streets. Motion carried by roll call vote. Councilmembers Lee, Kessler, Queen, Simonsen, and Rose voted 'Aye'.

c. Administer Oaths of Office for Councilmember to Art Lee (Position #1) and Lee Kessler (Position #2) for January 1, 2022 through December 31, 2025.

Clerk-Treasurer Carie Cuttonaro administered the Oath of Office to Councilmember Art Lee for position #1 and Councilmember Lee Kessler for position #2 for the term of January 1, 2022 through December 31, 2025.

10. OTHER BUSINESS

An anonymous speaker had questions regarding how the public is notified about what is going on with projects, expenditures, and information about things going on in the City, Mr. Crosby spoke about the flag waving up at Exit 49 overpass on Fridays. Mayor Paul Helenberg announced that the December 27, 2021 council meeting is canceled.

11. ADJOURNMENT

There being no further business, Mayor Helenber adjourned the meeting at 8:07 PM.



Mayor Paul Helenberg



Clerk-Treasurer Carie Cuttonaro