

- 0005 Mayor Barbara Larsen called the Regular Meeting of the Castle Rock City Council to order at 7:30 p.m., followed by the Pledge of Allegiance. The following councilmembers were present: Khembar Yund, Julie Bean, Ed Smith and Jeff Skeie. Councilmember Greg Marcil was absent.
- 0058 Councilmember Bean made a motion, seconded by Yund to approve the minutes of the June 25, 2007 Regular Council meeting. By roll call vote, unanimous Aye.
- 0078 Cowlitz County Tourism Director Mark Plotkin reports that 100,000 AWESOME Brochures plus a supplemental were printed this year. The brochure was increased from 16 pages to 32 pages. A new website, located at [www.visitMtStHelens.com](http://www.visitMtStHelens.com), has been developed with links to the City of Castle Rock and Castle Rock Chamber of Commerce websites. The supplemental pamphlet indicates the amount of time that is needed to reach tourism sites from I-5 and was distributed from the California to Canadian border. Plotkin thanked the City for participation in this endeavor.

In response to a question from Mayor Larsen, Plotkin stated that cities will receive brochures for distribution. In addition, the Bureau of Tourism has brochures available if needed.

- 0444 Douglas and Joy Parker, 414 Front Avenue SW, requests a utility adjustment due to unusual circumstances. The Parker's had a high usage of 2800 cubic feet, but were gone from May 16<sup>th</sup> to June 5<sup>th</sup>. On June 26<sup>th</sup> Public Works employee, Todd Turner, verified there was no leak.
- 0685 Councilmember Smith made a motion to approve a utility adjustment for 414 Front Avenue SW in the amount of \$80.87. The motion was not seconded.

Mrs. Parker stated that the current meter read is increasing daily. Mr. Parker reports that on June 22 the meter read was 21 but today the read is 2231 and there is no indication of a leak.

Public Works Director David Vorse suggested that a toilet could create such an intermittent high usage. Mrs. Parker stated that the high read is not due to a running toilet.

In response to a question from Councilmember Yund, Clerk-Treasurer Ryana Covington reports that the intention of the ordinance is for the problem to be resolved before granting an adjustment in an effort to avoid multiple adjustments for an unresolved issue. Councilmember Yund would like the problem resolved before granting an adjustment.

Vorse requests time to research this problem and present a recommendation at the next meeting.

- 1114 Councilmember Smith made a motion, seconded by Yund to approve a utility adjustment for 414 Front Avenue SW in the amount of \$80.87.

During discussion: Councilmember Yund is concerned that this adjustment request is for unusual circumstances, but the problem may not be due to unusual circumstances since the cause remains unresolved at this time. Councilmember Yund would like to table this adjustment until the next regular meeting when more information may be available.

Vote on motion: By consensus, this adjustment will be tabled until the next meeting.

In response to a question from Mr. Parker, Covington explained that the sewer rate is based upon water consumption.

- 1263 Mayor Larsen closed the regular meeting at 7:50 p.m. and opened the public hearing to take testimony on the proposed Six-Year Transportation Improvement Program for 2008 through 2013.

City Engineer Mike Johnson explained that to be eligible for federal and state funding, the State of Washington requires cities to adopt a six year plan for improvement of arterial streets. This plan identifies the arterial street projects the City would like to complete in the next six years. This list cannot include any residential streets.

In response to a question from Councilmember Skeie, Johnson stated that the order of priorities for the arterial streets can be amended. Councilmember Skeie recommended that Front Avenue North Improvements, from Cowlitz to Shintaffer Street be placed as a higher priority than Shintaffer Street to Huntington Avenue North.

- 1458 Mayor Larsen closed the public hearing at 7:54 p.m. and resumed regular session.
- 1468 City Attorney Tom O'Neill informed councilmembers that he will telephone Yvonne Martin this week to address her concerns regarding ABT Development access off Powell Road. City Engineer Mike Johnson reports that he has sent Ms. Martin a letter addressing the engineering issues regarding her concerns.
- 1509 Johnson reports that the Front Avenue North Sidewalk Project and the Sewer Influent Trunkline Replacement Project are nearing completion. Each of the contractors currently are working on punch list items to finalize these projects.

1583 Public Works Director David Vorse reports that he met with URS Corporation, boat launch engineers, the Army Corps of Engineers (ACOE) and the Department of Fish & Wildlife (DF&W) a few months ago to work on environmental mitigation items for the boat launch construction project. The Mitigation Plan has been submitted and no issues are foreseen. DF&W will only allow the in-water work to take place in August, however the city cannot begin until a permit is issued by the ACOE. Vorse stated the engineered construction plans are 65% complete. Vorse expects to receive a set of plans for his review next week. Once the plans are ready, volunteers can begin the uplands work on the road and parking lot.

In response to a question from Mayor Larsen, City Attorney Tom O'Neill stated that he has met with the Castle Rock School District attorney to discuss issues related to the quick claim deed to North County Recreation Association for the boat launch property. Vorse reports that an interlocal agreement with the North County Recreation Association for access and utilities will be needed.

1742 Councilmember Bean advised Vorse that an Association of Washington Cities grant may be available to fund programs to mitigate removal of yard waste.

In response to a question from Mayor Larsen, Vorse reports that all of the Park Board Commissioners have agreed to be reappointed.

1806 In response to a question from Cowlitz Game & Anglers President Dick Miller, 1709 Tower Road, Vorse stated that URS Senior Environmental Scientist Brad Rawls has been working with the Seattle ACOE on the launch permit. The Interagency Committee for Outdoor Recreation has been renamed the Recreation & Conservation Office (RCO). The RCO allows the funds to be used for the upland work. Volunteer contractors can begin grading the site as they are available. Any work that needs to go out to bid will require four to six weeks for that process. The DF&W could give an extension for the in-water work.

1989 In response to a question from Mayor Larsen, Johnson will research lighter colored crack sealant for use on Huntington Avenue South.

2027 Clerk-Treasurer Ryana Covington requests payment of June expenditures in the amount of \$376,047.89 as outlined on the Summary of Claims and further described as check numbers 36317 through 36410 for general expenditures and check numbers 19593 through 19643 for payroll expenses.

2072 Councilmember Bean made a motion, seconded by Skeie to approve payment of June 2007 invoices in the amount of \$376,047.89, as described in the Summary of Claims. By roll call vote, unanimous 'Aye'.

2064 Report of Meetings

Mayor Larsen attended a Council of Governments meeting on June 28<sup>th</sup>.

- 2120 Councilmember Bean made a motion, seconded by Yund to approve Resolution 2007-04 requesting voter approval of an excess levy for operations of the Castle Rock Library for 2008, on second reading. By roll call vote, unanimous Aye.
- 2147 Councilmember Smith made a motion, seconded by Skeie to approve Resolution 2007-05 adopting the Six-Year Transportation Improvement Program for 2008 to 2013, on first reading. By roll call vote, unanimous Aye.
- 2160 Castle Rock Senior Center President Myron Nelson submitted a written request to upgrade the Senior Center kitchen. Mr. Nelson also requests that Public Works assist with the electrical hookups.
- By consensus councilmembers agreed to provide this assistance using Public Works Department employees.
- 2213 There being no further business, Mayor Larsen adjourned the meeting at 8:10 p.m.

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Mayor Barbara Larsen

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Clerk-Treasurer