

CALL TO ORDER

Mayor Paul Helenberg called the March 11, 2019 regular meeting of the Castle Rock City Council to order at 7:31 PM, followed by the Pledge of Allegiance. The following councilmembers were present: Art Lee, Lee Kessler, Earl Queen, Paul Simonsen, and Ellen Rose.

Also present: Librarian Vicki Selander, Police Chief Scott Neves, City Attorney Frank Randolph, City Engineer Tom Gower, Student Representative Maddie Neves, and Clerk-Treasurer Carie Cuttonaro.

AGENDA APPROVAL

No changes made. Approval by consensus.

BUSINESS FROM THE FLOOR

None.

DEPARTMENT REPORTS

Police Chief Scott Neves

-was in training last week at Command College which is the first step to receiving executive level certification from the state, which is required within two years of employment for the position of Police Chief. Hoping to have additional training in the next couple months and receive the executive management certificate from the state.

-Saturday we went to the Cowlitz Game & Anglers gun range. We are the first law enforcement agency to be able to work with them to perform training. All firearms training will now be at this gun range. County Commissioner Joe Gardner and one of the county's training deputies was on-site, as they have been unsuccessful in developing their own ability to utilize the gun range. With the hard work of our staff, it looks like this will turn out to be good for us.

-over the last two weeks we've had two life saves; one was by CPR and one was an attempted suicide where the subject had stabbed himself in the stomach and chest. Survivability in both events was due to the quick action from our excellent staff. The officers involved will be at the next council meeting.

-Saturday, we had Wester States Information Network in for training for staff. Training covered information sharing across the United States through the feds' multiple watch centers.

City Engineer Tom Gower

-Huntington Ave S Overlay Project repairs were completed last week. Gibbs & Olson was onsite during the repairs and was watchful of the temperatures to make sure the temperature was rising as required. Lakeside worked hard and took multiple measurements to get those repairs done. Councilmember Simonsen asked for clarification on the temperatures. Gower responded stating the temperature requirement had to be 35 and rising. Councilmember Simonsen stated that due to the cost of the contract, his expectations would be for the completed job to be smooth. Gower stated the seal may what is felt when driven over. Gower added the striping is temporary, but will be completed when the striping is done on the Exit 49 Pedestrian Improvement Project Phase 2.

-Exit 49 Pedestrian Improvement Project Phase 2 work has been suspended while we are waiting for delivery of the light poles and flashing beacons. Poles are scheduled to be shipped on April 4<sup>th</sup> and the flashing beacons on May 3<sup>rd</sup>.

Council and Ad Hoc Committees

## Mayor Helenberg

-Public Works crew removed the trees on Dougherty Dr NE from Peper's 49er to the southern city limits last week. The brush clean-up will begin to be burned over at the High Banks location. Gould—Sunrise Logging, Inc. hauled several loads of trees. There were seven loads of fir, Maple and Alder trees. The city will receive some revenue from the loads.

## Councilmember Art Lee

-understood all available Public Works crews were working on the Dougherty Dr tree removal project last week, but was concerned that all city services including regular maintenance were put on hold, except for treatment plants, for an entire week. Mayor Helenberg stated there was a limited crew of three that week and the delay in services was worth saving the city an estimated \$60,000. He added that people just make a mess of the restrooms and he doesn't want to see any new restrooms be added unless there was someone who lived nearby to maintain them. He is disappointed how people like to use the restrooms, but don't respect them. They are a necessity for everyone, but yet are constantly abused. In response to Councilmember Lee's original concern, Mayor Helenberg stated that this was a rare occasion and that we will be having a new employee added to the crew soon. In mid-April, when the water line project begins on Dougherty Dr NE, we will be back to full-staff and shouldn't experience a delay in maintenance services. Councilmember Lee added the garbage that hadn't been collected was being scattered by crows. He is concerned that projects will prevent future maintenance, essentially causing assets the city already has to diminish. He had been approached by concerned citizens about the garbage overflowing and the restrooms.

## CRCDA Representative Nancy Chennault

-noted that two places, North Trail Head and the Visitor Center, where someone (resident and non-resident) leaves their big bags of garbage beside the city garbage can. Councilmember Simonsen asked of the garbage is ever gone through to find a name and/or address of the persons leaving their garbage. Police Chief Scott Neves stated they work with Public Works and use an area where they are able to spread out the garbage on a tarp to locate identification. They have charged people for illegal dumping in the past. This issue is on their radar. This is considered a theft of services.

-reminder that Saturday is AmeriCorps clean-up project at the boat launch. They will have 30-40 volunteers coming to Lunch will be provided by the ladies at the First Baptist Church at 1:00 PM. There will be two crews of high school students volunteering.

-last Monday was CRCDA's annual meeting. A recap of the previous year was presented, and included the events and new businesses. From March 2018 to March of 2019, there were upgrades and expansions to 13 existing businesses, 12 new business (not all are open yet, but did announce), and two businesses are currently looking for retail space.

## Student Representative Maddie Neves

-Social Media assembly was held March 4<sup>th</sup>, and the TOLO dance was held March 2<sup>nd</sup>, the theme was Red Carpet. Both events were successful.

-Prom will be held May 4<sup>th</sup> at the Silver Lake Grange.

-FBLA will send eight members to State in early April.

-FFA floral team has two competitions this month.

-twice a month a group of high school students go to the elementary school to play and be good role models at recess.

CONSENT AGENDA

1. Approve the minutes of the February 25, 2019 Regular Council Meeting.
2. Approve the February 2019 invoices as described in the Fund Transaction Summary, in the amount of \$338,892.33, further described as adjustment number TBD check numbers 2030-2031; EFT 653-2/2019, and check numbers 50098 through 50157 for general expenditures; and adjustment numbers EFT Payroll Draw 2/15/19, NACHA Draw Batch #2007461, EFT Payroll 2/28/19, NACHA February Pay Batch #2012271 and check numbers 25469 through 25481 for payroll expenditures.

Councilmember Queen made a motion, seconded by Rose to approve the Consent Agenda.

In response to Councilmember Kessler's question, Clerk-Treasurer Carie Cuttonaro clarified the invoice payment to Sunset Auto Parts, Inc. It appeared there were five separate invoices each for the same amount, however it was one invoice split evenly between five funds.

Vote on above motion: Motion carried by roll call vote, unanimous 'Aye'.

OLD BUSINESS

1. Councilmember Kessler made a motion, seconded by Queen to approve Ordinance No. 2019-03, an ordinance vacating an unnamed, and currently unimproved, city right-of-way situated west of parcel #30490 in the vicinity of McCoy Street NE and the eastern boundary of the I-5 corridor, in the City of Castle Rock, Cowlitz County, Washington, on second reading.

Councilmember Simonsen was unable to attend the prior council meeting when the valuation assessment of the property was discussed and he asked for clarification. City Attorney Frank Randolph explained that in order to ask for the full market value, it would require the cost of an appraisal, which could exceed the actual value. The formula for the valuation is included in the ordinance.

Vote on above motion: Motion carried by roll call vote, unanimous 'Aye'.

2. Councilmember Queen made a motion, seconded by Kessler to approve the Castle Rock Lion's Club notice of intent to sell fireworks within the city. Motion carried by roll call vote, unanimous 'Aye'.

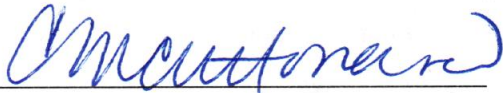
NEW BUSINESS

1. Councilmember Queen made a motion, seconded by Rose to approve the Castle Rock Eagles notice of intent to sell fireworks within the city. Motion carried by roll call vote, unanimous 'Aye'.
2. Councilmembers reviewed a leak adjustment request submitted by Admiral Enterprises, Huntington Ave S, in the amount of \$1,038.45 for the February billing period. Public Works Director Dave Vorse had reviewed the request and approved to allow for the adjustment per ordinance provisions. Councilmember Queen made a motion, seconded by Kessler to approve the leak adjustment request. Motion carried by roll call vote, unanimous 'Aye'.
3. Councilmember Queen made a motion, seconded by Kessler to accept the Surface Transportation Block Grant Program Award (Transportation Alternative) grant in the amount of \$299,852 from the Southwest Washington Regional Transportation Planning Organization (SWRTPO). These funds are allocated for the Six Rivers Regional Trail Improvements. Motion carried by roll call vote, unanimous 'Aye'.

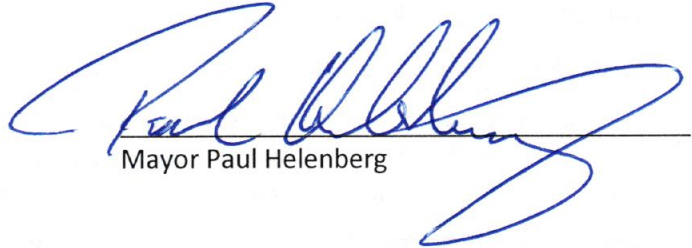
4. Added Item: Mayor Helenberg notified Council that he signed the acceptance for the Surface Transportation Block Grant Program Funds in the amount of \$470,996 for the Dougherty Drive NE Reclamation Project today. This additional money is to cover the traffic control.

ADJOURNMENT

There being no further business, Mayor Helenberg adjourned the meeting at 7:58 PM.



Clerk-Treasurer Carie Cuttonaro



Mayor Paul Helenberg