

CALL TO ORDER

Mayor Paul Helenberg called the May 13, 2019 regular meeting of the Castle Rock City Council to order at 7:31 PM, followed by the Pledge of Allegiance. The following councilmembers were present: Art Lee, Earl Queen, Paul Simonsen, and Ellen Rose. Councilmember Lee Kessler was absent.

Also present: Librarian Vicki Selander, Police Chief Scott Neves, City Attorney Frank Randolph, Public Works Director Dave Vorse, City Engineer Carol Ruiz, and Clerk-Treasurer Carie Cuttonaro.

AGENDA APPROVAL

Added Michner St Water Main Project to New Business. No other changes made. Approval by consensus.

Councilmember Queen made a motion, seconded by Rose to approve the amended agenda. Motion carried by roll call vote, unanimous 'Aye'.

PROCLAMATION

Mayor Helenberg presented a proclamation for National Police Week, May 12 – 18, 2019 to Cowlitz County Chaplain Doug Fields and Police Chief Scott Neves. A moment of silence was held.

BUSINESS FROM THE FLOOR

1. Thomas Johnson, Leaming Ave NW, concerned over cars ignoring the stop signs located near the Riverview Apartments. He stated he has counted 8 of 10 cars that did not stop. Tonight, between 4:30 and 5:00, there were 6 of 8 cars that did not stop. He witnessed a small boy almost get hit the other day when he was alongside a bush and couldn't see a car coming, nor could the car see the boy.

Chief Neves stated they ramp up pedestrian enforcement as soon as weather changes. He will alert day shift to pay more attention to Leaming Ave NW.

Johnson stated the cars exiting the grocery store parking lot that are turning right don't stop either. He continued to say that cars heading down Leaming Ave NW are moving pretty fast that don't stop. He stated that there are many people with walkers and canes around that area.

Public Works Director Dave Vorse asked if the bush Johnson referred to was on the apartment or grocery side of the street. Johnson replied there is one on each side, but the one the boy was next to was on the grocery store side. Vorse stated Public Works will check for obstructions.

2. Cowlitz County Commissioner Joe Gardner, S Toutle Rd, wanted to say thank you, he always appreciates the working relationship between the County and the City. He feels he could have done a better job in communicating and working with the all the cities on the WATV proposed ordinance. There is a hearing to be held on May 21, 2019 on the proposed ordinance. The County tries to stay in their lane, but unintentionally overlapped with this proposal. He apologized for the lack of communication. The hearing will be at the tail end of the regular commissioner meeting, around 10:00 – 10:30. It was noted all of the police chiefs will be out of town during the week of the public hearing. Chief Neves stated he had requested to have the public hearing bumped to another date, to allow the police chiefs to attend.

Councilmember Rose stated she doesn't think the proposal is a good idea. Commissioner Gardner stated they have received a lot of feedback, which includes a lot of support. There is a process the owner of the WATV would have to go through in order to make the WATV legal. Councilmember Simonsen asked if all the machines were built by the manufacturer for off-road. Commissioner

Gardner replied yes, and that steps to make the machines street legal would be taken, including blinkers, brake lights, headlights. The entire process would be signed off by the proper authority. Councilmember Rose asked which roads this would affect. Commissioner Gardner clarified it would only be roads that have a posted speed limit of 35 mph or less within County jurisdiction. This is what state law currently allows, so this would align with the state. Councilmember Rose asked why individuals want the WATV ordinance to be adopted. Commissioner Gardner stated they would like to drive it from home to the local gas station to fill-up, or get supplies. The owners of the WATV's pay a lot of money to upgrade them to make them street legal, including registration fees and taxes that are associated with normal vehicles. They feel they should have the ability to ride them on the road, just like anybody else who pays those same fees. Public Works Director Dave Vorse asked about State Route 504 and the location of the grocery store to the residents. Commissioner Gardner stated that though the WATV cannot ride on the state highway, it would be allowed to cross the state highway. The proposed ordinance does not include golf carts. One of the rules would be that if the WATV has a roll bar, the rider would not be required to wear a helmet. In comparison, some side by side's are larger than the smart cars, by length and width. Mayor Helenberg added that some owners are spending \$25,000 - \$40,000 on the WATV's.

Councilmember Simonsen stated that Honda came out with a 1,000 CC Rubicon that will break the speed limit on the freeway. He added that it's already unsafe for motorcycles, and that adopting this ordinance would only compound the problem. Unfortunately, fatalities are likely, and that adopting this ordinance would be a mistake.

Commissioner Gardner stated that there would need to be education, notifying people where they would be allowed and where they wouldn't be. Ultimately, people will have to take personal responsibility if they are choosing to get in one. There are people already operating the WATV's even in downtown Longview.

In response to Mayor Helenberg's question, Commissioner Gardner stated that Lewis, Clallam, Snohomish counties have already enacted some form of a WATV ordinance, as they are becoming quite prevalent on the roadways.

Chief Neves stated some of the concerns are signage and public education issues. There are "islands" of no-ride zones that would be created by the ordinance, if adopted. Commissioner Gardner had previously assured Chief Neves that the County has already looked at these issues and signage will go up in areas they can't operate WATV's.

Commissioner Gardner added that the RCW lists that the County would have to have the information clearly posted on the main page of the website. The County's proposed ordinance states that you would have to be a licensed driver in order to operate any WATV.

Commissioner Gardner thanked the Council for the opportunity.

DEPARTMENT REPORTS

Police Chief Scott Neves

- Officer Gann came back from "In-Custody Death Investigation" classes. This is one of the cornerstones to get staff trained up to participate in the county-wide investigative team.
- Officer Zimmerman just returned from ARIDE (Advanced Roadside Impaired Driving Enforcement) training, which is DUI detection training course.
- Officer Zimmerman is doing well and is now off probation.
- District Court has enacted new rules that have greatly impacted the appearance by the City Prosecuting Attorney. In turn, he is requesting additional compensation for those hours. I've met with all small cities

and will be reaching out to District Court and will bring proposals forward in the upcoming council meetings.

Public Works Director Dave Vorse

-Annual Water Report was distributed; clean report again. No samples were in violation. Met all state and federal requirements. We are proud of the water we produce for the Castle Rock and Toutle areas.

-Six Rivers Trail Celebration is coming up this Saturday, located on Front Ave NW, next to the Vault Books & Brew. The schedule begins at 8:00 with "Move-It Saturday", which will be retracing the old volcano day route, which was established by the late Coach Gary Swanson, back in 1981. This is a 1-7 mile route. At 10:00, there will be a few speakers, then a ½ mile walk down Cowlitz St W to the Riverfront Trail, then north to the North Trailhead and back down Front Ave NW. Cake and ice cream social will follow. We've been fortunate to receive grant funding from WSDOT Transportation Alternative, Transportation Improvement Board and from Cowlitz County Trails. This will provide safe access for pedestrians to cross over I-5 at exit 49 and connect to the Riverfront Trail. This is a vital section of the Six Rivers Trail.

-Will be hanging 28 flower baskets on the east side of the freeway at Exit 49, to help connect the east side with downtown. They will be hung on the new light posts.

City Engineer Tom Gower

-submitted a memorandum for council review outlining the status of several projects:

1. Exit 49 Pedestrian Improvements, Phase 2 – The lights are expected to arrive in early June with the project closed out in July. Update: The lights were delivered, installed and operational today.
2. Huntington Avenue Overlay – All work has been completed. Gibbs & Olson will soon be recommending the City accept the work and closeout the project.
3. Powell Road Overpass Washout & Watermain Repair – The final erosion control work and compression seal have been completed and WSDOT approved the work on April 25th. We have submitted the final pay estimate with a recommendation for the City to accept the work and closeout the project.
4. Dougherty Drive – Gibbs & Olson is continuing design work and working to incorporate the FHWA requirements into the drawings and contract documents. Working to advertise for bids in late May / early June, pending TIB and FHWA approval. Update: TIB has submitted approval, still waiting on FHWA.
5. Water System Plan – Work is continuing on updating the WSP sections. We are calculating the water use information and projecting future demand. We will meet with Dave to review the existing waterline map.
6. Boat Launch Safety Improvements – We have prepared agreements with our subconsultants for the project and plan to have a kickoff meeting.
7. Six Year Transportation Improvement Plan – We will be working with the City to update the STIP.
8. Complete Streets – We will be working to prepare a proposal for City approval for the engineering work associated with this project. Update: Funding is in place.
9. Six Rivers Regional Trail Improvements Project – We anticipate preparing an engineering proposal to complete the engineering work associated with this project in the near future. Update: Funding is in place.
10. General Engineering – Gibbs & Olson continues to participate in development review conference calls with City staff and the City Planner as well as participate in pre-application meetings. We are also providing general engineering assistance to the City on an as needed basis.

City Engineer Carol Ruiz

-provided presentation on the Dougherty Drive Improvements; included project expectations on road closures, detours and construction

1. Schedule A: SR 504 to Ramsey St
 - a. FDR & 3.5" HMA overlay
 - b. Sidewalk and pedestrian illumination
2. Schedule B: Ramsey St to City Limits
 - a. FDR and 3.5" HMA Overlay
3. Schedule C: Waterline Crossings

Public Works Director Dave Vorse added that they are doing their best to keep all businesses and residences informed.

Mayor Helenberg added that during phase 1, there was a tremendous amount of diesel (7,500 – 8,500 gallons) that went through the truck stop (about \$1 million a week in gross sales). Gibbs & Olson did a great job preparing a plan that will have the least amount of impact to the businesses.

Public Works Director Dave Vorse added that the responsibility of the replacement of the signal control for the traffic control coming off of Dougherty Dr onto SR 504 landed with the City. The State stated they will not participate in it, and that the City will have to. This was an additional (approximate) cost of \$12,000.

Councilmember Lee asked if there was going to be any way for trucks who are not local to know about the road closure. Ruiz responded that there will be portable changing message signs strategically placed to allow the truck drivers the chance to hop back onto the freeway, if they choose to avoid the area. Advanced notice will be given to the Chevron and Shell so that they may disseminate the information to their regular customers.

Council and Ad Hoc Committees

Mayor Helenberg

- attended the regional forum; concerned with rising costs of jail in 2020. Could be a significant increase.
- excited about Six Rivers Trail Celebration this weekend.
- Friday, Laura Kunkel, Executive Director for the America in Bloom, will be in town. She had previously won the silent auction package Castle Rock submitted at the 2018 AIB Symposium.
- New business had a soft opening last night, Crosscut Taproom. Opens Friday to the public.
- New proposed business is planning on joining Focus Art & Frame's location.
- Oasis has new owners and has done a lot of cleaning.
- Clean-Up Day; 214 Volunteers (includes High School Students), plus 184 Middle School Students, for a total of 398 volunteers. Volunteers came from all over, Battleground (1), Centralia (1), Chehalis (1), Kalama (2), Kelso (15), Longview (6), Pasco (5), Ridgefield (1), Silver Lake (12), Toledo (2), Toutle (1), Vader (5) and of course, Castle Rock (162) (residential counts do not include Middle School Volunteers). A lot of great comments from attendees at the regional forum regarding the number of participants we receive during Clean-Up Day.

Councilmember Art Lee

- Clean-Up Day went pretty well; had a lot of good kids out; a lot of projects got done

Councilmember Earl Queen

- concerned about waiting to put the dock back in. Not easy to put a bigger boat in or taking it out.

CRCDA Representative Nancy Chennault via Mayor Helenberg
-flower baskets will be hung Wednesday

CONSENT AGENDA

1. Approve the minutes of the April 22, 2019 Regular Council Meeting.

Councilmember Queen made a motion, seconded by Lee to approve the minutes to the April 22, 2019 Regular Council Meeting. Motion carried by roll call vote, unanimous 'Aye'.

2. Approve the April 2019 invoices as described in the Fund Transaction Summary, in the amount of \$892,303.51, further described as the following:
 - a. General Expenditures
 - i. Adjustments EFT 661-4/2019, EFT 662-4/2019, EFT 665-4/2019
 - ii. Check numbers 50240 – 50348
 - b. Payroll Expenditures
 - i. Adjustments EFT Payroll Draw 4/15/19, EFT Payroll 4/30/19
 - ii. NACHAs Draw Batch #2031024, April Pay Batch #2035937
 - iii. Check numbers 25504 – 25523.

Councilmember Lee reviewed the April invoices prior to the meeting. No discrepancies were noted.

Councilmember Rose made a motion, seconded by Queen to approve the April 2019 invoices as described. Motion carried by roll call vote, unanimous 'Aye'.

OLD BUSINESS

none

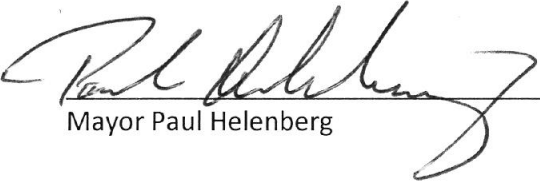
NEW BUSINESS

1. Councilmember Queen made a motion, seconded by Rose to approve the Powell Rd Overpass Washout Repair Project Change Order No. 02, a reconciliation of contract quantities based on final measurements for work accomplished compared to work as identified in the original Bidder's Proposal of the Contract Documents, in the amount of \$3,893.80. Motion carried by roll call vote, unanimous 'Aye'.
2. Councilmember Queen made a motion, seconded by Lee to accept the work performed by Clark & Sons Excavating on the Powell Road Overpass Washout Repair Project. Motion carried by roll call vote, unanimous 'Aye'.
3. Councilmember Rose made a motion, seconded by Simonsen to approve the Transportation Improvement Board Complete Streets Design Contract with Gibbs & Olson, Inc. to include cost plus fixed fee, not to exceed \$25,000. Motion carried by roll call vote, unanimous 'Aye'.
4. Councilmember Queen made a motion, seconded by Rose to approve the Cost Plus Fixed Fee Consultant Agreement with Gibbs & Olson, Inc. for the Six Rivers Regional Trail System Phase I Design, not to exceed \$108,000. Motion carried by roll call vote, unanimous 'Aye'.
5. Added Item - Public Works Director Dave Vorse stated the water main on Michner St between First and Third is a 6" old main and has significant water leaks. The leaks have not been found, as they go into the slough. 2018 Ending Fund Balance in the Water/Sewer Operating Fund had about \$19,000 more than anticipated. Requesting to use approximately \$10,000 of that to fund the water main replacement. Approximately 500' of main line needs to be replaced, which will be changed to an 8" main, which will also allow for better fire flow.

Councilmember Queen made a motion, seconded by Rose to approve the Michner St Water Main Project.

ADJOURNMENT

There being no further business, Mayor Helenberg adjourned the meeting at 8:26 PM.



Mayoral Paul Helenberg

Clerk-Treasurer Carie Cuttonaro